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EXECUTIVE COMMITTEE OF
THE MULTILATERAL FUND FOR THE
IMPLEMENTATION OF THE MONTREAL PROTOCOL
Ninety-fourth Meeting
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Item 6(a) of the provisional agenda¹

**PROGRESS UPDATE ON THE DESK STUDY FOR THE EVALUATION OF THE
COMPLIANCE ASSISTANCE PROGRAMME**

Introduction

1. At its 93rd meeting, the Executive Committee approved the terms of reference (TOR)² for the desk study for the evaluation of the UNEP Compliance Assistance Programme (CAP) (decision 93/9). This document reports on progress since that approval.
2. The Senior Monitoring and Evaluation Officer (SMEO) is managing the process to deliver the desk study evaluation, which will be prepared by a consultant. The evaluation unit will provide quality assurance and oversee the work's progress in line with the timeline approved in the above-mentioned TOR.

Progress

3. The recruitment process was launched in January 2024 through the standard administrative procedures posted in the United Nations integrated portal for recruitment (Inspira); the vacancy notice was broadly disseminated through the Multilateral Fund's website as well as through the evaluation community's channels, using the platform of the United Nations Evaluation Group. As a result, a senior evaluator consultant has been recruited and initiated the work in mid-March 2024.
4. The SMEO has introduced the consultant to the Head of the CAP and has prepared a selection of documents as the preliminary inputs for the desk review. The evaluation unit and the Secretariat, as well as the OzonAction team will provide additional information to the consultant as required to complete the evaluation work.

¹ UNEP/OzL.Pro/ExCom/94/1

² UNEP/OzL.Pro/ExCom/93/12/Rev.1

5. CAP staff members have diligently embarked on the evaluation through preparatory meetings with the Secretariat and the SMEO, and support the participatory approach that was used in the previous evaluation of regional networks of national ozone officers in 2022 and 2023.³ The consultant has been informed of the need to avoid duplication of the work done on the evaluation of regional networks, and is aware that the desk study should refer to the regional networks only to the extent required for comprehensiveness and a clear understanding of the overall functioning of the CAP and its performance. The information previously collected for the evaluation of regional networks is available to the consultant, should it be relevant for the overall analysis.

6. The expected delivery date from the consultant is per the approved timeline, in September 2024, in time for the final presentation of the desk study scheduled for the 95th meeting.

Recommendation

7. The Executive Committee may wish to take note of the progress update on the desk study for the evaluation of the Compliance Assistance Programme, as contained in document UNEP/OzL.Pro/ExCom/94/6.

³ UNEP/OzL.Pro/ExCom/92/6