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# Multilateral Fund for the Implementation of the Montreal Protocol

***POLICIES, PROCEDURES, GUIDELINES AND CRITERIA***  
(As at November 2017)

## INTRODUCTION

This Report contains the policies, procedures, guidelines and criteria of the Financial Mechanism under the Montreal Protocol on Substances that Deplete the Ozone Layer as established by the Meetings of the Parties under the Montreal Protocol and elaborated by the Executive Committee of the Multilateral Fund in accordance with its terms of reference.

The policies, procedures, guidelines and/or criteria in each section are grouped by subject area. Description provided for each entry is quoted from the final report of a meeting of the Executive Committee in which the entry was adopted. The reference document or documents related to each entry are presented in small italic characters. The date of either the Meeting of the Parties, or the Meeting of the Executive Committee at which the policy, procedure, guideline or criteria was considered and adopted, is indicated along with the reference document. A list of supporting documents, if any, is also provided for entries mainly related to procedures and guidelines.

The Report is divided into eleven chapters:

- I. Financial Mechanism
- II. Executive Committee
- III. Fund Secretariat
- IV. Bilateral Cooperation
- V. Implementing Agencies
- VI. Article 5 Parties
- VII. Controlled Substances
- VIII. Country Programmes
- IX. Project Proposals
- X. Institutional Strengthening
- XI. Monitoring and Evaluation

From the Nineteenth Meeting of the Executive Committee onwards (May 1996), this compendium has included in it every decision of the Executive Committee and the Meetings of the Parties which establishes rules, policies or procedures, or could have any impact on the future operation of the Fund. That is, all decisions are listed other than those relating to approval of funding for specific projects or activities.

Thus the compendium is both a reference document on the correct rules and policies of the Multilateral Fund and a complete record of related decisions of the Executive Committee. The compendium is updated, in full, after each meeting of the Executive Committee.

Appended to this section of the document is the list of dates and venues of the Meetings of the Parties to the Montreal Protocol and the Executive Committee of the Multilateral Fund.

## **DATES AND VENUE OF MEETINGS**

*Policies, procedures, guidelines, criteria (As at November 2017).*

### **I. Meetings of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer**

First .....	Helsinki .....	02-05 May 1989
Second .....	London .....	27-29 June 1990
Third .....	Nairobi .....	19-21 June 1991
Fourth .....	Copenhagen .....	23-25 November 1992
Fifth .....	Bangkok .....	17-19 November 1993
Sixth .....	Nairobi .....	3-7 October 1994
Seventh .....	Vienna .....	5-7 December 1995
Eighth .....	San Jose .....	25-27 November 1996
Ninth .....	Montreal .....	15-17 September 1997
Tenth .....	Cairo .....	23-24 November 1998
Eleventh .....	Beijing .....	29 November-3 December 1999
Twelfth .....	Ouagadougou .....	11-14 December 2000
Thirteenth .....	Colombo .....	16-19 October 2001
Fourteenth .....	Rome .....	25-29 November 2002
Fifteenth .....	Nairobi .....	10-14 November 2003
First Extraordinary .....	Montreal .....	24-26 March 2004
Sixteenth .....	Prague .....	22-26 November 2004
Second Extraordinary .....	Montreal .....	1 July 2005
Seventeenth .....	Dakar .....	12-16 December 2005
Eighteenth .....	New Delhi .....	30 October-3 November 2006
Nineteenth .....	Montreal .....	17-21 September 2007
Twentieth .....	Doha .....	16-20 November 2008
Twenty-first .....	Port Ghalib .....	4-8 November 2009
Twenty-second .....	Bangkok .....	8-12 November 2010
Twenty-third .....	Bali .....	21-25 November 2011
Twenty-fourth .....	Geneva .....	12-16 November 2012
Twenty-fifth .....	Bangkok .....	21-25 October 2013
Twenty-sixth .....	Paris .....	17-21 November 2014
Twenty-seventh .....	Dubai .....	1-5 November 2015
Third Extraordinary .....	Vienna .....	22-23 July 2016
Twenty-eighth .....	Kigali .....	10-15 October 2016
Twenty-ninth .....	Montreal .....	20-24 November 2017

### **II. Meetings of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol**

First .....	Montreal .....	19-21 September 1990
Second .....	Montreal .....	17-19 December 1990
Third .....	Montreal .....	15-19 April 1991
Fourth .....	Nairobi .....	17-18 June 1991
Fifth .....	Montreal .....	18-22 November 1991
Sixth .....	Montreal .....	27-28 February 1992
Seventh .....	Montreal .....	23-26 June 1992
Eighth .....	Montreal .....	19-21 October 1992
Ninth .....	Montreal .....	08-10 March 1993
Tenth .....	Montreal .....	28 June-01 July 1993
Eleventh .....	Bangkok .....	10-12 November 1993
Twelfth .....	Montreal .....	28-31 March 1994
Thirteenth .....	Montreal .....	25-27 July 1994
Fourteenth .....	Nairobi .....	29-30 September 1994
Fifteenth .....	Montreal .....	13-16 December 1994
Sixteenth .....	Montreal .....	15-17 March 1995
Seventeenth .....	Montreal .....	26-28 July 1995

## **DATES AND VENUE OF MEETINGS**

*Policies, procedures, guidelines, criteria (As at November 2017).*

Eighteenth .....	Vienna .....	22-24 November 1995
Nineteenth .....	Montreal .....	8-10 May 1996
Twentieth .....	Montreal .....	16-18 October 1996
Twenty-first .....	Montreal .....	18-20 February 1997
Twenty-second .....	Nairobi .....	28-30 May 1997
Twenty-third .....	Montreal .....	12-14 November 1997
Twenty-fourth .....	Montreal .....	25-27 March 1998
Twenty-fifth .....	Montreal .....	29-31 July 1998
Twenty-sixth .....	Cairo .....	11-13 November 1998
Twenty-seventh .....	Montreal .....	24-26 March 1999
Twenty-eighth .....	Montreal .....	14-16 July 1999
Twenty-ninth .....	Beijing .....	24-26 November 1999
Thirtieth .....	Montreal .....	29-31 March 2000
Thirty-first .....	Geneva .....	5-7 July 2000
Thirty-second .....	Ouagadougou .....	6-8 December 2000
Thirty-third .....	Montreal .....	28-30 March 2001
Thirty-fourth .....	Montreal .....	18-20 July 2001
Thirty-fifth .....	Montreal .....	5-7 December 2001
Thirty-sixth .....	Montreal .....	20-22 March 2002
Thirty-seventh .....	Montreal .....	17-19 July 2002
Thirty-eighth .....	Rome .....	20-22 November 2002
Thirty-ninth .....	Montreal .....	2-4 April 2003
Fortieth .....	Montreal .....	16-18 July 2003
Forty-first .....	Montreal .....	17-19 December 2003
Forty-second .....	Montreal .....	29 March-2 April 2004
Forty-third .....	Geneva .....	5-9 July 2004
Forty-fourth .....	Prague .....	29 November 3 December 2004
Forty-fifth .....	Montreal .....	4-8 April 2005
Forty-sixth .....	Montreal .....	4-8 July 2005
Forty-seventh .....	Montreal .....	21-25 November 2005
Forty-eighth .....	Montreal .....	3-7 April 2006
Forty-ninth .....	Montreal .....	10-14 July 2006
Fiftieth .....	New Delhi .....	6-10 November 2006
Fifty-first .....	Montreal .....	19-23 March 2007
Fifty-second .....	Montreal .....	23-27 July 2007
Fifty-third .....	Montreal .....	26-30 November 2007
Fifty-fourth .....	Montreal .....	7-11 April 2008
Fifty-fifth .....	Bangkok .....	14-18 July 2008
Fifty-sixth .....	Doha .....	8-12 November 2008
Fifty-seventh .....	Montreal .....	30 March-3 April 2009
Fifty-eighth .....	Montreal .....	6-10 July 2009
Fifty-ninth .....	Port Ghalib .....	10-14 November 2009
Sixtieth .....	Montreal .....	12-15 April 2010
Sixty-first .....	Montreal .....	5-9 July 2010
Sixty-second .....	Montreal .....	29 November-3 December 2010
Sixty-third .....	Montreal .....	4-8 April 2011
Sixty-fourth .....	Montreal .....	25-29 July 2011
Sixty-fifth .....	Bali .....	13-17 November 2011
Sixty-sixth .....	Montreal .....	16-20 April 2012
Sixty-seventh .....	Bangkok .....	16-20 July 2012
Sixty-eighth .....	Montreal .....	3-7 December 2012
Sixty-ninth .....	Montreal .....	15-19 April 2013
Seventieth .....	Bangkok .....	1-5 July 2013
Seventy-first .....	Montreal .....	2-6 December 2013
Seventy-second .....	Montreal .....	12-16 May 2014
Seventy-third .....	Paris .....	9-13 November 2014

## **DATES AND VENUE OF MEETINGS**

*Policies, procedures, guidelines, criteria (As at November 2017).*

Seventy-fourth .....	Montreal.....	18-22 May 2015
Seventy-fifth .....	Montreal.....	16-20 November 2015
Seventy-sixth.....	Montreal.....	9-13 May 2016
Seventy-seventh .....	Montreal.....	28 November – 2 December 2016
Seventy-eighth .....	Montreal.....	4-7 April 2017
Seventy-ninth.....	Montreal.....	3-7 July 2017
Eightieth .....	Montreal.....	13-17 November 2017
<i>Eighty-first .....</i>	<i>Montreal .....</i>	<i>18-11 June 2018</i>
<i>Eighty-second.....</i>	<i>Montreal .....</i>	<i>3-7 December 2018</i>
<i>Eighty-third.....</i>	<i>Montreal .....</i>	<i>27-31 May 2019</i>
<i>Eighty-fourth.....</i>	<i>Montreal .....</i>	<i>18-22 November 2019</i>