



**United Nations  
Environment  
Programme**

Distr.  
LIMITED

UNEP/OzL.Pro/ExCom/36/2  
8 February 2002



ORIGINAL: ENGLISH

---

EXECUTIVE COMMITTEE OF  
THE MULTILATERAL FUND FOR THE  
IMPLEMENTATION OF THE MONTREAL PROTOCOL  
Thirty-sixth Meeting  
Montreal, 20-22 March 2002

**SECRETARIAT ACTIVITIES**

1. This document reports on the activities undertaken by the Fund Secretariat since the 35<sup>th</sup> Meeting of the Executive Committee.

### **Notification of the Decisions of the 35<sup>th</sup> Meeting of the Executive Committee**

#### Article 5 countries

2. Decisions taken by the Executive Committee at its 35<sup>th</sup> Meeting regarding project approvals and other relevant decisions were communicated to the governments of Article 5 Parties concerned, in particular, Decision 35/57 which arose from the Executive Committee's consideration of the study on defining a starting point for determining the remaining ODS consumption eligible for funding by the Multilateral Fund.

3. In relation to Decision 35/57, the Secretariat requested 95 of the 99 Article 5 countries listed in Annex IV of document UNEP/OzL.Pro/ExCom/35/61 and Corr. 1 to select one of the two options agreed by the Executive Committee for defining the starting point for each country. As of the writing of this document, 3 Article 5 countries have selected an option. As the 35<sup>th</sup> Meeting approved agreements with the Bahamas, Malaysia, Thailand and Turkey to achieve total phase-out of Annex A CFCs, these countries were not requested to select an option.

#### Transfer of resources from the Multilateral Fund

4. Resources covering all funding requests approved at the 35<sup>th</sup> Meeting were transferred to the implementing agencies; approved bilateral activities were credited to the contributions of the countries concerned, as pertinent.

### **Review of submissions to the 36<sup>th</sup> Meeting**

#### 2002 business plans

5. The Fund Secretariat prepared the consolidated business plan of the Multilateral Fund for the year 2002 on the basis of the submissions of the bilateral and implementing agencies. In addition, it also reviewed and commented on the 2002 business plans of bilateral agencies, UNDP, UNEP, UNIDO and the World Bank.

#### Further modifications to resource allocations

6. Decision XI/7 of the 11<sup>th</sup> Meeting of the Parties decided "That the Executive Committee should take action to ensure as far as possible that the whole of the budget for 2000-2002 is committed by the end of 2002" and Decision 35/2 of the Executive Committee authorised the Secretariat to adjust the resource allocation for projects to account for the final business plans of the bilateral agencies and the amount of the interest and funds returned from completed and cancelled projects. In reviewing the Fund's actual and expected income and expenditure in pursuance of these decisions, the Secretariat identified potential additional issues not previously considered by the Executive Committee. These issues have been addressed in a paper prepared by the Secretariat on possible further modifications to resources allocations for 2002.

### Monitoring and Evaluation

7. The Secretariat prepared a report on the extended desk study on a clearing-house evaluation and a report on the desk study on MAC projects.

### Implementation delays and completed projects with balances

8. The Secretariat requested the implementing agencies to provide updated information on projects experiencing delays that were considered at the 35<sup>th</sup> Meeting. The Secretariat also identified completed projects with balances. The Secretariat compiled and analysed the submissions of the implementing and bilateral agencies, accordingly.

### Bilateral co-operation

9. The Fund Secretariat processed requests under bilateral co-operation and provided comments and recommendations where necessary.

### 2002 Work programmes

10. The Fund Secretariat reviewed and commented on the requests submitted by UNDP, UNIDO and the World Bank on their 2002 work programmes.

### UNEP 2002 Work programme amendments

11. The Fund Secretariat reviewed and commented on activities included in the UNEP 2002 work programme amendments.

### Investment projects

12. Investment project proposals submitted by UNDP, UNIDO and the World Bank remaining from their 2001 business plans and bilateral agencies were reviewed by the Fund Secretariat according to the established guidelines and criteria. Project evaluation sheets and recommendations, as appropriate, are submitted for the consideration of the Executive Committee.

### Regional compliance strategy

13. The Fund Secretariat reviewed and commented on a regional compliance strategy covering eight Pacific Island Countries, namely Kiribati, Marshall Islands, Micronesia, Palau, Solomon Islands, Tonga, Tuvalu and Vanuatu.

### Strategic planning of the Multilateral Fund in the compliance period

14. Through its Decision 35/56, the Executive Committee requested the Secretariat to prepare an indicative timetable for changes in procedures, implementation mechanisms and modalities to implement the Framework on the Objective, Priorities, Problems, and Modalities for Strategic

Planning of the Multilateral Fund in the Compliance Period, adopted at the 33<sup>rd</sup> Meeting. Pursuant to this decision, the Secretariat prepared a paper identifying changes that have to be introduced as a consequence of the policy adjustments adopted by the Executive Committee to date, and proposed an indicative timetable for the Executive Committee's consideration.

#### CFC Production Sector

15. The Secretariat reviewed and commented on a request from the Government of Venezuela for a technical audit of its CFC production sector. The Secretariat also finalised the consultancy contract for the CFC technical audit in Mexico and, following correspondence with the Government of DPR Korea, received clarification on DPR Korea's proposed schedule for the closure of its ODS production facilities.

#### Funding of technology that is not in the public domain

16. Pursuant to Decision 34/59, a paper on funding of technology that is not in the public domain (intellectual property issues), prepared by the Faculty of Law of McGill University, has been completed and submitted to the 36<sup>th</sup> Meeting of the Executive Committee.

#### Report on the study of alternatives to CFCs in rigid foam applications

17. Pursuant to Decision 31/49, the study on CFC alternatives in the manufacture of rigid foam, prepared by a consulting firm, has been completed and submitted to the 36<sup>th</sup> Meeting of the Executive Committee.

#### **Documents and Policy Papers prepared by the Fund Secretariat**

18. Of the documents submitted for consideration at the 36<sup>th</sup> Meeting, the following were prepared by the Fund Secretariat:

- Provisional agenda of the Executive Committee
- Provisional and annotated agendas of both Sub-Committees
- Secretariat activities
- Consolidated business plan of the Multilateral Fund for the year 2002
- Comments and recommendations on the 2002 business plans of the implementing and bilateral agencies
- Further modifications to resource allocations
- Completed projects with balances
- Project implementation delays
- Overview of issues identified during project review
- Comments and recommendations on bilateral co-operation
- Comments and recommendations on 2002 work programmes of UNDP, UNIDO and the World Bank
- Comments and recommendations on the 2002 work programme amendments of UNEP
- Comments and recommendations on investment projects and project evaluation sheets

- Funding of technology that is not in the public domain
- Implementation of Decision 35/56
- Report on the study of alternatives to CFCs in rigid foam applications

### **Meetings attended and missions undertaken**

19. During the reporting period, the Secretariat participated in the following:

- International Workshop on Reducing Use and Emissions of Methyl Bromide: The Italian Political Strategy and Alternative Technologies, Beijing, 17-19 December 2001;
- A meeting of representatives from multilateral environment agreements (MEAs), the World Trade Organisation and UNEP on the policy interface between MEAs and the WTO, Geneva, 21 January 2002;
- A meeting with UNON staff to, *inter alia*, close the Fund's 2001 accounts, Nairobi, 29 January – 8 February 2002.

20. In response to an invitation from the Associate Administrator of UNDP, the Chief Officer made a statement to the Executive Board of UNDP at its 30 January 2002 session in New York on the Multilateral Fund, and the recent decisions of the Executive Committee concerning strategic planning of the Fund and the potential implications of these decisions on UNDP's future operation.

### Co-ordination meeting

21. A co-ordination meeting (conference call) with representatives of the implementing agencies took place on 7 February 2002 and discussed including the 2002 business plans of the implementing agencies and their 2002 work programmes.

### **Planning for the 36<sup>th</sup> Meeting of the Executive Committee**

22. The Secretariat communicated and discussed with the implementing agencies the various actions required to be undertaken by them and by the Secretariat as a result of decisions taken at the 35<sup>th</sup> Meeting of the Executive Committee, as well as actions outstanding from reports of earlier meetings of the Executive Committee.

### **Review and Update of Databases, Documents and Operational Guidelines by the Fund Secretariat**

23. The Fund Secretariat reviewed and updated the following databases, documents and operational guidelines:

- Inventory of Approved Projects as at December 2001
- Policies, Procedures, Guidelines and Criteria as at December 2001
- Country Programmes Summary Sheets as at December 2001
- Project Completion Reports Summary Sheets
- Update of the web site of the Fund Secretariat

**Preparation for the meetings of the Executive Committee and its Sub-Committees**

24. The Fund Secretariat has arranged for the Meetings of the Sub-Committee on Project Review, the Monitoring, Evaluation and Finance Sub-Committee and the 36<sup>th</sup> Meeting of the Executive Committee to be held in Montreal, Canada. Letters of invitation and meeting documentation have been dispatched to members of the Executive Committee, the President of the Bureau, the implementing agencies and NGOs.

-----