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EXECUTIVE COMMITTEE OF  
THE MULTILATERAL FUND FOR THE  
IMPLEMENTATION OF THE MONTREAL PROTOCOL  
Sixty-first Meeting  
Montreal, 5-9 July 2010

**ANNOTATED PROVISIONAL AGENDA**

**1. Opening of the meeting**

Opening remarks by the Chairperson of the Executive Committee.

**2. Organizational matters**

**(a) Adoption of the agenda**

Document UNEP/OzL.Pro/ExCom/61/1 contains the provisional agenda for the 61<sup>st</sup> Meeting of the Executive Committee.

Issues to be addressed: None.

Action expected from the Executive Committee: The Executive Committee might wish to adopt the agenda of the meeting on the basis of the provisional agenda contained in document UNEP/OzL.Pro/ExCom/61/1 and, if needed, as amended verbally at the plenary.

**(b) Organization of work**

The Chairperson will propose to the plenary the organization of work.

**3. Secretariat activities**

Document UNEP/OzL.Pro/ExCom/61/2 presents a report on the activities of the Secretariat since the 60<sup>th</sup> Meeting of the Executive Committee. The document includes information on the follow-up activities implemented by the Secretariat on the outcome of the 60<sup>th</sup> Meeting, the preparations for the 61<sup>st</sup> Meeting, as well as information on the missions undertaken by the Chief Officer and the staff of the Secretariat during this reporting period.

Issues to be addressed: None.

Pre-session documents of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol are without prejudice to any decision that the Executive Committee might take following issuance of the document.

Action expected from the Executive Committee: The Executive Committee may wish to take note of the report on the Secretariat Activities (document UNEP/OzL.Pro/ExCom/61/2).

#### **4. Status of contributions and disbursements**

Document UNEP/OzL.Pro/ExCom/61/3 provides information on the status of the Fund as recorded at UNEP as at 31 May 2010. At that date, the fund balance stood at US \$147,799,551. This is the net balance after taking into account all the funds approved by the Executive Committee, up to and including the 60<sup>th</sup> Meeting.

Issues to be addressed: None.

Action expected from the Executive Committee: The Executive Committee may wish to:

- (a) Note the report of the Treasurer on the status of contributions and disbursements and the information on promissory notes as contained in document UNEP/OzL.Pro/ExCom/61/3;
- (b) Note the list of Parties (Annex [ ] to the final report of the Meeting) that had opted to use the fixed-exchange rate mechanism in making their contributions to the Fund during the replenishment period 2009 – 2011; and
- (c) Urge all Parties to pay their contributions to the Multilateral Fund in full and as early as possible.

#### **5. Status of resources and planning**

##### **(a) Report on balances and availability of resources**

Document UNEP/OzL.Pro/ExCom/61/4 presents a summary of the financial adjustments indicated by the bilateral and implementing agencies and agreed by the Fund Secretariat. The document includes statistical data for projects with balances that have been held for over the allowable 12-month period after completion and, pursuant to decision 41/92(b), indicates the level of resources available to the 61<sup>st</sup> Meeting of the Executive Committee.

Issues to be addressed: None.

Action expected from the Executive Committee: The Executive Committee may wish:

- (a) To note:
  - (i) The report on balances and availability of resources contained in document UNEP/OzL.Pro/ExCom/61/4;
  - (ii) The net level of funds being returned by the implementing agencies to the 61<sup>st</sup> Meeting is amounting to US \$156,455 against projects. This includes the return of US \$52,327 from UNDP, US \$3,250 from UNEP against the 2009 unspent Compliance Assistance Programme's budget, US \$26,351 from UNIDO and US \$74,257 from the World Bank;
  - (iii) The net level of support costs being returned by the implementing agencies to the 61<sup>st</sup> Meeting is US \$221,184. This includes the return of US \$5,212 from UNDP, US \$282 from UNEP, US \$2,549 from UNIDO and US \$213,141 from the World Bank;

- (iv) The net level of funds and support costs being returned by the bilateral agencies to the 61<sup>st</sup> Meeting is US \$27,081. This includes a return in cash of US \$31 by the Government of Canada and of US \$27,081 by the Government of Spain;
  - (v) That implementing agencies had balances totalling US \$3,930,493 excluding support costs from projects completed over two years ago. This includes US \$678,003 from UNDP, US \$867,421 from UNEP, US \$332,569 from UNIDO, and US \$2,052,501 from the World Bank;
  - (vi) That France had balances totalling US \$78,440 and Japan US \$20,203 including support costs;
  - (vii) UNEP report on the application of the financial rules regarding obligated cash advances and the application of this rule starting 61<sup>st</sup> Meeting as contained in paragraph 19 of document UNEP/OzL.Pro/ExCom/61/4;
- (b) To request the Treasurer to follow-up with the Government of Spain on the cash transfer of the returned amount by the Government of Spain; and
  - (c) To approve the transfer of US \$60,000 plus agency amount of US \$4,500 for the project in Sri Lanka (SRL/PHA/57/PRP/36) from the World Bank to UNDP.

**(b) Annual tranche submission delays**

Document UNEP/OzL.Pro/ExCom/61/5 addresses delays in the submissions of tranches that were due to the current meeting and those annual tranches that have been withdrawn after review because of slow implementation or lack of compliance with decision 59/18. It highlights those terminal phase-out management plans (TPMPs) and national phase-out plans (NPPs) due to be submitted to meetings after the 61<sup>st</sup> Meeting and the requirements of decision 60/11(b) to integrate the funding tranches of these TPMPs and NPPs into the relevant HPMPs.

Issues to be addressed:

- 14 of the 32 annual tranches in multi-year agreements (MYAs) due for submission to the 61<sup>st</sup> Meeting were not submitted;
- Integration of the NPPs and TPMPs into the relevant HCFC phase-out management plans (HPMPs); and
- Withdrawal of the tranches for Suriname (TPMP) and India (CFC production sector).

Action expected from the Executive Committee: The Executive Committee may wish to consider:

- (a) Noting with appreciation, the information on annual tranches submission delays under multi-year agreements (MYAs) submitted to the Secretariat by France, UNDP, UNEP, UNIDO, and the World Bank as contained in the document UNEP/OzL.Pro/ExCom/61/5;
- (b) Further noting that 18 of the 32 annual tranches in MYAs due for submission had been submitted on time to the 61<sup>st</sup> Meeting, but the remaining 14 have not been;
- (c) Requesting the Secretariat to send letters for the annual tranches indicated in Table 1 of document UNEP/OzL.Pro/ExCom/61/5, with the reasons indicating why the annual tranches were not submitted to the 61<sup>st</sup> Meeting and informing the relevant Article 5 governments and implementing agencies to take actions to integrate the funding tranches

of these national phase-out plans (NPPs) or terminal phase-out plans (TPMPs) into the relevant HCFC phase-out management plans (HPMPs) pursuant to decision 60/11(b);

- (d) Requesting the Secretariat to send a letter for:
- (i) The 2009 annual tranche for the CFC phase-out plan in Suriname noting that it was withdrawn from consideration at the 61<sup>st</sup> Meeting after discussion with the Fund Secretariat due to low disbursement and slow implementation, and informing the Government of Suriname and UNEP to take actions to integrate the funding tranches of the TPMP into the relevant HPMP pursuant to decision 60/11(b);
  - (ii) The 2009 tranche for the accelerated CFC production sector phase-out plan in India noting that it was withdrawn from consideration at the 61<sup>st</sup> Meeting after discussion with the Fund Secretariat to enable the release of Customs records to the World Bank auditors for review as required by decision 59/18, Annex V of document UNEP/OzL.Pro/ExCom/60/54; and
- (e) Further requesting the Secretariat to send letters for the annual tranches indicated in Table 3 of document UNEP/OzL.Pro/ExCom/61/5, that had been due for submission after the 61<sup>st</sup> Meeting, informing the relevant Article 5 governments and implementing agencies to take actions to integrate the funding tranches of these NPPs and TPMPs into the relevant HPMPs pursuant to decision 60/11(b).
- (c) Status of implementation of delayed projects and prospects of Article 5 countries in achieving compliance with the next control measures of the Montreal Protocol**

Document UNEP/OzL.Pro/ExCom/61/6 contains four parts. Part I has been prepared in response to decisions 32/76(b) and 46/4, which requested the Secretariat to prepare an update for each Meeting of the Executive Committee on the status of compliance of Article 5 countries. Part II contains information on those Article 5 countries that are subject to decisions of the Parties and recommendations of the Implementation Committee on compliance. Part III presents data on the implementation of country programmes, including an analysis of the ozone-depleting substances (ODS) consumption data, by sector. It also contains a section that addresses the characteristics of national ODS phase-out programmes. Part IV addresses those projects with implementation delays and those projects for which additional status reports had been requested.

Issues to be addressed:

- Need for additional status reports; and
- Possible project cancellations.

Action expected from the Executive Committee: The Executive Committee may wish to consider:

- (a) Noting:
- (i) The status of implementation of delayed projects and prospects of Article 5 countries in achieving compliance with the next control measures of the Montreal Protocol as contained in document UNEP/OzL.Pro/ExCom/61/6;
  - (ii) With appreciation, the status reports on projects with implementation delays submitted to the Secretariat by the Governments of Australia, France, Japan, and the four implementing agencies, addressed in document

UNEP/OzL.Pro/ExCom/61/6;

- (iii) The completion of three of the 19 projects listed with implementation delays;
- (iv) That the Secretariat and the implementing agencies would take established actions according to the Secretariat's assessments (progress or some progress) and report to and notify governments and implementing agencies as required;

(b) Requesting:

- (i) Additional status reports on the following projects:

Code	Agency	Project Title
BHE/SEV/43/INS/19	UNIDO	Extension of the institutional strengthening project (phase II)
KUW/PHA/52/TAS/10	UNEP	Terminal phase-out management plan for Annex A Group I substances (first tranche)

- (ii) That letters of possible cancellation should be sent in respect of the following project:

Agency	Code	Project Title
UNDP	AFR/FUM/38/TAS/32	Technical assistance for methyl bromide reductions and formulation of regional phase out strategies for low-volume-consuming countries phase-out of methyl bromide use in the cut flower and banana production

(c) Considering automatic cancellation of the following projects at the 61<sup>st</sup> Meeting:

Code	Agency	Project Title
ETH/REF/44/TAS/14	France	Implementation of the refrigerant management plan (RMP) update
KUW/HAL/45/PRP/07	UNIDO	Preparation of a halon phase-out plan
LIB/HAL/47/TAS/26	UNIDO	Plan for the phase-out of import and net consumption of halons in the fire fighting sector

## 6. Revised 2010-2014 business plans (decision 60/5)

### (a) Consolidated business plan of the Multilateral Fund

Document UNEP/OzL.Pro/ExCom/61/7 contains the revised business plans submitted by the bilateral and implementing agencies as adjusted by the Secretariat pursuant to decision 60/9. The document consists of eight sections: Adjustments to the revised business plans; resource availability; resource allocation in business plans; multi-year agreements (MYAs) and standard costs; ODS disposal activities; HCFC activities; performance indicators; and observations and recommendations.

Issues to be addressed:

- Adjustments to remain within the budget of the current triennium;
- Adjustments due to cost-effectiveness; and
- Lack of full implementation of Executive Committee decisions in business plans.

Action expected from the Executive Committee: The Executive Committee may wish to:

- (a) Note the document entitled "Consolidated revised business plan for the years 2010-2014" as contained in document UNEP/OzL.Pro/ExCom/61/7, as adjusted by the Fund

Secretariat;

- (b) Consider whether further adjustment to the consolidated business plan is warranted on the basis of cost-effectiveness; and
- (c) Decide that only those business plans that fully implement Executive Committee decisions may be submitted to the Executive Committee for its consideration.

**(b) Business plans of the implementing agencies**

**(i) Bilateral agencies**

Document UNEP/OzL.Pro/ExCom/61/8 presents the business plans for bilateral agencies submitted to the 60<sup>th</sup> Meeting. The Governments of the Czech Republic and Japan submitted revised business plans and the Government of Italy reiterated the inclusion in its business plan of an activity. The business plans are for the years 2010-2014 and have been adjusted by the Secretariat pursuant to decision 60/9.

Issues to be addressed:

- Adjustment for accelerating phase-out to the year 2010 for LVC countries.

Action expected from the Executive Committee: The Executive Committee may wish to consider noting with appreciation the 2010-2014 business plans of bilateral cooperation submitted by Canada, Czech Republic, France, Germany, Italy and Japan as addressed in document UNEP/OzL.Pro/ExCom/61/8 as adjusted by the Fund Secretariat and taking into account:

- (a) Any modifications based on consideration of the issues and activities addressed in the context of the Consolidated Business Plan; and
- (b) Whether any adjustment is warranted for accelerating phase-out to the year 2010 for low-volume-consuming countries.

**(ii) UNDP**

Document UNEP/OzL.Pro/ExCom/61/9 contains a summary of UNDP's planned activities for the phase-out of ODS for the period 2010-2014 as adjusted by the Secretariat pursuant to decision 60/9. It also contains UNDP's business plan performance indicators, general comments, and recommendations for consideration by the Executive Committee. The full narrative of UNDP's 2010-2014 business plan is attached to the document.

Issues to be addressed:

- Values and tonnage for the HCFC servicing sector until the year 2020 was exceeded;
- Tonnage reductions due to accelerated phase-out for non-LVC countries; and
- Tonnage increases for non-LVC countries.

Action expected from the Executive Committee: The Executive Committee may wish to consider:

- (a) Endorsing the revised 2010-2014 business plan of UNDP as contained in document UNEP/OzL.Pro/ExCom/61/9, as adjusted by the Fund Secretariat while noting that endorsement denotes neither approval of the projects identified therein nor their funding levels, and the endorsement is with any modifications based on consideration of:

- (i) Those activities associated with issues addressed in the Consolidated Business Plan including any adjustments based on overall cost-effectiveness values;
  - (ii) Maintaining or removing values and tonnage associated with accelerated phase-out to the year 2020 for low-volume-consuming (LVC) countries;
  - (iii) Any tonnage reductions due to accelerated phase-out based on the explanations provided by UNDP for non-LVC countries;
  - (iv) Any tonnage increases based on the explanations provided by UNDP for non-LVC countries; and
- (b) Approving the performance indicators for UNDP set out in Table 5 as contained in document UNEP/OzL.Pro/ExCom/61/9 while setting a target of 49 for annual tranches of multi-year agreements (MYAs) approved, 250.5 ODP tonnes for ODS phase-out for individual projects, 87 for project completion and 10 for milestone activities completed for MYAs.

**(iii) UNEP**

Document UNEP/OzL.Pro/ExCom/61/10 contains a summary of UNEP'S planned activities for the phase-out of ODS for the period 2010-2014 as adjusted by the Secretariat pursuant to decision 60/9. It also contains UNEP's business plan performance indicators, general comments, and recommendations for consideration by the Executive Committee. The full narrative of UNEP's 2010-2014 business plan is attached to the document.

Issues to be addressed:

- The HCFC demonstration project for energy efficiency;
- New ODS disposal activities for LVC countries; and
- Need for activities planned with the World Bank after the Bank had withdrawn its requests for the techno-economic study on leapfrogging to low-GWP alternatives and the regional workshops on co-financing opportunities to get climate benefits.

Action expected from the Executive Committee: The Executive Committee may wish to consider:

- (a) Endorsing the revised 2010-2014 business plan of UNEP as contained in document UNEP/OzL.Pro/ExCom/61/10, as adjusted by the Fund Secretariat while noting that endorsement denotes neither approval of the projects identified therein nor their funding levels, and the endorsement is with any modifications based on consideration of:
  - (i) Those activities associated with issues addressed in the Consolidated Business Plan including any adjustments based on overall cost-effectiveness values;
  - (ii) Maintaining or removing values and tonnage associated with accelerated phase-out to the year 2020 for low-volume-consuming (LVC) countries;
  - (iii) Any tonnage modifications due to accelerated phase-out for non-LVC countries;
  - (iv) Removing the HCFC demonstration project for energy efficiency;
  - (v) Maintaining the ODS disposal activities in UNEP's business plan as a window for LVC countries in the light of decisions XXI/2 of the Twenty-first Meeting of

the Parties and decision 60/5(i) of the 60<sup>th</sup> Meeting of the Executive Committee;

- (vi) Removing the techno-economic study on the cost benefit of leapfrogging high-global warming potential (GWP) alternatives to HFCs to low-GWP or zero-GWP alternatives and the regional workshops on co-financing opportunities to get climate benefits engaging financial institutes, private sector and international development agencies in the light of the World Bank's withdrawal of its components; and
- (b) Approving the 2010 performance indicators and targets for UNEP set out in Tables 6 and 7 as contained in document UNEP/OzL.Pro/ExCom/61/10 while setting a target of 105 for annual tranches of multi-year agreements (MYAs) approved, 99 for individual projects approved and 26 for milestone activities completed for MYAs.

**(iv) UNIDO**

Document UNEP/OzL.Pro/ExCom/61/11 contains a summary of UNIDO's planned activities for the phase-out of ODS for the period 2010-2014 as adjusted by the Secretariat pursuant to decision 60/9. It also contains UNIDO's business plan performance indicators, general comments, and recommendations for consideration by the Executive Committee. The full narrative of UNIDO'S 2010-2014 business plan is attached to the document.

Issues to be addressed:

- Values and tonnage for the HCFC servicing sector until the year 2020 was exceeded;
- Tonnage reductions due to accelerated phase-out for non-LVC countries;
- Tonnage increases for non-LVC countries; and
- New ODS disposal activities for LVC countries.

Action expected from the Executive Committee: The Executive Committee may wish to consider:

- (a) Endorsing the revised 2010-2014 business plan of UNIDO as contained in document UNEP/OzL.Pro/ExCom/61/11, as adjusted by the Fund Secretariat while noting that endorsement denotes neither approval of the projects identified therein nor their funding levels, and the endorsement is with any modifications based on consideration of:
  - (i) Those activities associated with issues addressed in the Consolidated Business Plan including any adjustments based on overall cost-effectiveness values;
  - (ii) Maintaining or removing values and tonnage associated with accelerated phase-out to the year 2020 for low-volume-consuming (LVC) countries;
  - (iii) Any tonnage reductions due to accelerated phase-out based on the explanations provided by UNIDO for non-LVC countries;
  - (iv) Any tonnage increases based on the explanations provided by UNIDO for non-LVC countries;
  - (v) Maintaining the ODS disposal activities in UNIDO's business plan as a window for LVC countries in the light of decisions XXI/2 of the Twenty-first Meeting of the Parties and decision 60/5(i) of the 60<sup>th</sup> Meeting of the Executive Committee; and



- (b) Approving the performance indicators for UNIDO set out in Table 6 as contained in document UNEP/OzL.Pro/ExCom/61/11 while setting a target of 26 for annual tranches of multi-year agreements (MYAs) approved, 40 for individual projects approved, 965.7 ODP tonnes for ODS phase-out for individual projects, 15 for project completion and 13 for milestone activities completed for MYAs.

**(v) World Bank**

Document UNEP/OzL.Pro/ExCom/61/12 contains a summary of the World Bank's planned activities for the phase-out of ODS for the period 2010-2014 as adjusted by the Secretariat pursuant to decision 60/9. It also contains the World Bank's business plan performance indicators, general comments, and recommendations for consideration by the Executive Committee. The full narrative of the World Bank's 2010-2014 business plan is attached to the document.

Issues to be addressed:

- Values and tonnage for the HCFC servicing sector until the year 2020 was exceeded;
- Tonnage reductions due to accelerated phase-out for non-LVC countries;
- Removal of activities withdrawn by the World Bank as work programme requests:
  - Workshop and preparation of a study in technical options to meet accelerated HCFC phase-out obligations as the World Bank has withdrawn its requests for the activity;
  - Development of HCFC investment programmes in Africa.

Action expected from the Executive Committee: The Executive Committee may wish to consider:

- (a) Endorsing the revised 2010-2014 business plan of the World Bank as contained in document UNEP/OzL.Pro/ExCom/61/12, as adjusted by the Fund Secretariat while noting that endorsement denotes neither approval of the projects identified therein nor their funding levels, and the endorsement is with any modifications based on consideration of:
- (i) Those activities associated with issues addressed in the Consolidated Business Plan including any adjustments based on overall cost-effectiveness values;
  - (ii) Removing the workshop and preparation of a study in technical options to meet accelerated HCFC phase-out obligations as the World Bank has withdrawn its requests for the activity;
  - (iii) Maintaining or removing values and tonnage associated with accelerated phase out to the year 2020 for low-volume-consuming (LVC) countries;
  - (iv) Any tonnage reductions due to accelerated phase-out based on the explanations provided by the World Bank;
  - (v) Removing the request for the development of HCFC investment programmes in Africa; and
- (b) Approving the performance indicators for the World Bank set out in Table 4 as contained in document UNEP/OzL.Pro/ExCom/61/12 while setting a target of nine for the number of annual tranches of multi-year agreements (MYAs) to be approved and four for the number of individual projects.

## 7. Programme implementation

### (a) Progress reports as at 31 December 2009

#### (i) Consolidated progress report

Document UNEP/OzL.Pro/ExCom/61/13 summarises the progress and financial information on the implementation of projects and activities supported by the Fund up to 31 December 2009. The report consists of three parts and three annexes: Part I is a summary of implementation progress at the country level; Part II is a summary of activities to the end of 2009; and Part III contains comments and recommendations made by the Fund Secretariat. Annex I contains project implementation data, by country, and Annex II is an analysis of data from the progress reports. Annex III contains proposed modifications to the Inventory of Approved Projects.

#### Issues to be addressed:

- Status report on implementation of MDI projects;
- Chiller projects;
- HPMP preparation;
- Status of modifications to licensing systems, regulations and legislation to cover HCFC;
- Co-financing in HPMPs; and
- Changes to the tonnage in the inventory of approved projects.

#### Action expected from the Executive Committee: The Executive Committee may wish to:

#### (a) Note:

- (i) The consolidated progress report of the Multilateral Fund as contained in document UNEP/OzL.Pro/ExCom/61/13;
  - (ii) The delays occurring in many of the chiller projects approved by the Executive Committee and encourage the implementing agencies to apply lessons learned from the chiller projects in future HCFC projects;
  - (iii) With concern, that for the second consecutive year HCFC phase-out management plan (HPMP) preparation activities are expected to take longer than planned in the previous year in general and urge bilateral and implementing agencies to complete HPMP development as soon as possible;
  - (iv) That bilateral and implementing agencies should advise all countries that HPMPs that do not contain co-financing at the stage of submission for approval to the Executive Committee may not fully maximize funding for HPMPs, and that co-financing sought after the approval of HPMPs could lead to delays in implementation;
  - (v) The modifications to tonnage in the Inventory of Approved Projects for the projects indicated in Annex III to document UNEP/OzL.Pro/ExCom/61/13; and
- (b) Request the bilateral and implementing agencies to verify the information contained in the Secretariat's assessment of the status of HCFC licensing modifications and provide the information on the latest status to the 62<sup>nd</sup> Meeting of the Executive Committee.

**(ii) Bilateral cooperation**

Document [UNEP/OzL.Pro/ExCom/61/14](#) contains the progress report on activities up to 31 December 2009 implemented under bilateral cooperation by: Australia, Canada, Czech Republic, Finland, France, Germany, Italy, Japan, Spain, Sweden and the United States of America.

Issues to be addressed:

- Additional status reports due to low disbursement and/or delays;
- HPMP preparation; and
- Status of modifications to licensing systems, regulations and legislation to cover HCFC.

Action expected from the Executive Committee: The Executive Committee may wish to:

- (a) Note with appreciation the progress reports submitted by the Governments of Australia, Canada, the Czech Republic, Finland, France, Germany, Italy, Japan, Spain, Sweden and the United States of America contained in document [UNEP/OzL.Pro/ExCom/61/14](#);
- (b) Request the Governments of Israel, Portugal and Switzerland to provide their progress reports to the 62<sup>nd</sup> Meeting of the Executive Committee;
- (c) Request the Governments of Australia, Canada, France, Israel, Italy, Japan, Portugal, and Spain to provide reports on the projects with implementation delays to the 62<sup>nd</sup> Meeting of the Executive Committee as shown in Table 2 of the document [UNEP/OzL.Pro/ExCom/61/14](#);
- (d) Request the submission of additional status reports on the following projects:
  - (i) ODS phase-out plan in Bolivia (BOL/PHA/57/TAS/32) under Canadian implementation;
  - (ii) CFC phase-out plan in Burkina Faso (BKF/PHA/54/INV/24) under Canadian implementation;
  - (iii) ODS phase-out plan in Cuba (CUB/PHA/45/INV/32) under Canadian implementation;
  - (iv) CFC phase-out plan in Saint Lucia (STL/PHA/52/INV/12 and STL/PHA/56/INV/15) under Canadian implementation;
  - (v) CFC phase-out plan in Lao People's Democratic Republic (LAO/PHA/54/INV/18) under French implementation;
  - (vi) ODS phase-out plan in Uganda (UGA/PHA/55/INV/13 and UGA/PHA/59/INV/15) under French implementation;
  - (vii) Halon management programme in the Islamic Republic of Iran (IRA/HAL/28/TAS/49) under French implementation;
  - (viii) Implementation of the refrigerant management plan (RMP) in the Lao People's Democratic Republic (LAO/REF/34/TRA/04) under French implementation;

- (ix) Implementation of ODS recovery and recycling network in Lebanon (LEB/REF/23/TAS/21) under French implementation;
- (x) The national CFC phase-out plan in the Islamic Republic of Iran (IRA/PHA/45/INV/169) under German implementation;
- (xi) HCFC phase-out management plan (HPMP) preparation in Bolivia (BOL/PHA/55/PRP/31) under German implementation on the status of delays and on the status of modification of licensing systems for accelerated HCFC control measures;
- (xii) HPMP preparation in Kenya (KEN/PHA/58/PRP/49) under German implementation on the completion of the terminal phase-out management plan (TPMP) in order to address HPMP preparation and on the status of modification of licensing systems for accelerated HCFC control measures;
- (xiii) HPMP preparation in Namibia (NAM/PHA/55/PRP/14 and NAM/PHA/57/PRP/15) under German implementation on the status of the stakeholder meeting and on the status of modification of licensing systems for accelerated HCFC control measures;
- (xiv) HPMP preparation in Brazil (BRA/PHA/55/PRP/282 and BRA/PHA/57/PRP/286) under German implementation on the reasons for delays;
- (xv) HPMP preparation in China (CPR/PHA/55/PRP/469 and CPR/PHA/57/PRP/482) under German implementation on the reasons for delays and on the status of modification of licensing systems for accelerated HCFC control measures;
- (xvi) HPMP preparation in India (IND/PHA/56/PRP/426) under German implementation on the reasons for delays;
- (xvii) HPMP preparation in the Islamic Republic of Iran (IRA/PHA/56/PRP/190 and IRA/PHA/57/PRP/192) under German implementation on the reasons for delays and on the status of modification of licensing systems for accelerated HCFC control measures;
- (xviii) HPMP preparation in Lesotho (LES/PHA/57/PRP/12) under German implementation on the reasons for delays and on the status of modification of licensing systems for accelerated HCFC control measures;
- (xix) HPMP preparation in Liberia (LIR/PHA/57/PRP/14) under German implementation on the reasons for delays and on the status of modification of licensing systems for accelerated HCFC control measures;
- (xx) HPMP preparation in Mauritius (MAR/PHA/55/PRP/20) under German implementation on the reasons for delays and on the status of modification of licensing systems for accelerated HCFC control measures;
- (xxi) HPMP preparation in Papua New Guinea (PNG/PHA/57/PRP/10) under German implementation on the reasons for delays and on the status of modification of licensing systems for accelerated HCFC control measures;

- (xxii) HPMP preparation in Seychelles (SEY/PHA/58/PRP/15) under German implementation on the reasons for delays and on the status of modification of licensing systems for accelerated HCFC control measures;
- (xxiii) HPMP preparation in Zimbabwe (ZIM/PHA/59/PRP/42) under German implementation on the reasons for delays and on the status of modification of licensing systems for accelerated HCFC control measures;
- (xxiv) Methyl bromide project on green beans and melons in Morocco (MOR/FUM/56/INV/62) under Italian implementation;
- (xxv) TPMP in Senegal (SEN/PHA/52/INV/24 and SEN/PHA/57/INV/28) under Italian implementation;
- (xxvi) National CFC phase-out plan (NCP) in Romania (ROM/PHA/45/TAS/31) under Swedish implementation; and
- (xxvii) NCP in Serbia (YUG/PHA/43/TAS/22) under Swedish implementation.

**(iii) UNDP**

Document UNEP/OzL.Pro/ExCom/61/15 contains the progress report of UNDP for activities up to 31 December 2009 and the comments and recommendations of the Fund Secretariat on the report.

Issues to be addressed:

- Low disbursement and/or delays in MYAs;
- No disbursement reported for three IS projects approved over a year ago;
- Delays in RMPs and possible integration of an RMP into an HPMP;
- Delays in MB and halon projects;
- Delays in an HCFC demonstration project;
- HPMP preparation and sector plan delays;
- Status of modifications to licensing systems, regulations and legislation to cover HCFC;
- Information on co-financing in HPMPs;
- Delays in MDI conversion projects;
- Low disbursement in some chiller projects; and
- Incomplete reporting.

Action expected from the Executive Committee: The Executive Committee may wish to:

- (a) Note UNDP's progress report contained in document UNEP/OzL.Pro/ExCom/61/15;
- (b) Request the submission of additional status reports on the following projects to the 62<sup>nd</sup> Meeting:
  - (i) Due to low rates of disbursements of approved funds in CFC phase-out projects in:
    - a) Chad (CHD/PHA/53/INV/16);
    - b) Guatemala (GUA/PHA/56/INV/35);
    - c) Maldives (MDV/PHA/53/INV/15);
    - d) Mauritania (MAU/PHA/57/INV/22);

- e) Mozambique (MOZ/PHA/56/INV/15);
  - f) Peru (PER/PHA/55/INV/41);
  - g) Suriname (SUR/PHA/56/INV/16);
  - h) United Republic of Tanzania (the) (URT/PHA/54/INV/23);
- (ii) To monitor low disbursement for the institutional strengthening (IS) projects in:
- a) Georgia (GEO/SEV/57/INS/28);
  - b) Pakistan (PAK/SEV/57/INS/73);
  - c) Uruguay (URU/SEV/56/INS/49);
- (iii) To monitor the refrigerant management plan (RMP) component for technical assistance for the refrigeration service and MAC sectors in Brunei Darussalam (BRU/REF/44/TAS/10) on the activities undertaken in the project;
- (iv) To monitor on the status of the MAC recycling RMP component in Guinea-Bissau (GBS/REF/43/TAS/07) since the award of the contract for equipment;
- (v) To monitor the RMP component for recovery and recycling of CFC-12 refrigerant in Haiti (HAI/REF/39/TAS/04) and the RMP monitoring component in Haiti (HAI/REF/39/TAS/06) in light of the problems associated with the earthquake in Haiti;
- (vi) To monitor the completion and address the level of disbursement for RMP activities in Sierra Leone (SIL/REF/41/TAS/06&07);
- (vii) To monitor the delays associated with the regional methyl bromide project in Africa (AFR/FUM/38/TAS/32) and the methyl bromide demonstration project in Mexico (MEX/FUM/26/DEM/86);
- (viii) To monitor the status of disbursement of funds for the halon banking project in the Dominican Republic (DOM/HAL/51/TAS/39) and Chile (CHI/HAL/51/TAS/164);
- (ix) To monitor the delay in the halon technical assistance project in Sierra Leone (SIL/HAL/51/TAS/15) due to the desire to complete RMP and terminal phase-out management plan (TPMP) activities;
- (x) To report on the additional work needed based on the stakeholder workshop to be held in July 2010 for the methyl formate foam demonstration project in Mexico (MEX/FOA/56/TAS/141);
- (xi) To monitor the reason for delays for those HCFC phase-out management plan (HPMP) preparation projects for which information was not provided indicated in Annex II to document UNEP/OzL.Pro/ExCom/61/15 and for those HPMPs with delays in: Brazil, Chile, Colombia, Cuba, El Salvador, Georgia, Kyrgyzstan, Nigeria, Panama, Peru, the Republic of Moldova, and Uruguay;
- (xii) To monitor delays in the preparation of the sector plans contained in Annex III to document UNEP/OzL.Pro/ExCom/61/15;

- (xiii) To monitor the status of modifications to licensing systems/quota systems/regulations/legislation for the following countries with HPMPs under UNDP implementation: Angola, Argentina, Armenia, Chile, China, Colombia, Cuba, Dominican Republic (the), El Salvador, Fiji, Gambia (the), Georgia, Indonesia, Jamaica, Kyrgyzstan, Lebanon, Malaysia, Panama, Peru, Trinidad and Tobago, Uruguay;
- (xiv) To monitor specific actions on co-financing for the 26 HPMPs under UNDP implementation as lead agency indicated in Annex II to document UNEP/OzL.Pro/ExCom/61/15;
- (xv) To monitor the status of the development of the formulations for the metered-dose inhaler (MDI) conversion project in Colombia (COL/ARS/56/INV/71);
- (xvi) To monitor the status of obtaining the remainder of co-financing for the chiller project in Brazil (BRA/REF/47/DEM/275); to monitor the establishment of a mechanism to reimburse companies in the chiller project in the Caribbean (LAC/REF/47/DEM/36); to monitor the status of disbursement for the chiller project in Colombia (COL/REF/47/DEM/65);
- (c) Request UNDP to integrate the RMP activities in Barbados (BAR/REF/43/TAS/11&12) into HPMPs in the light of decision 60/11(b);
- (d) Request additional status reports to answer the questions of the Secretariat for the following projects: the “Phase-out of CFC consumption in the manufacture of aerosol MDIs (Beximco, Square Pharmaceutical and Acme Pharmaceutical)” (BGD/ARS/52/INV/26), “Implementation of the RMP: technical assistance for the refrigeration service and MAC sectors” (BRU/REF/44/TAS/10), “Plan for phase-out of CFCs in the manufacture of pharmaceutical MDIs” in India (IND/ARS/56/INV/423)”, “Plan for phase-out of CFCs in the manufacture of pharmaceutical MDIs” in Pakistan (PAK/ARS/56/INV/71); and
- (e) Note that UNDP would report to the 62<sup>nd</sup> Meeting on up to nine projects with implementation delays including five projects that have been classified as such in 2008.

**(iv) UNEP**

Document UNEP/OzL.Pro/ExCom/61/16 contains the progress report of UNEP for activities up to 31 December 2009 and the comments and recommendations of the Fund Secretariat on the report.

Issues to be addressed:

- Low disbursement and/or delays in MYAs;
- HPMP preparation delays;
- Status of modifications to licensing systems, regulations and legislation to cover HCFC;
- Information on co-financing in HPMPs;
- Implementation impediments for IS projects;
- Disbursement/obligations inaccuracies;
- Report at the Meeting on the completion of policy training for local officials in China; and
- Incomplete reporting for the MDI strategy in Pakistan.

Action expected from the Executive Committee: The Executive Committee may wish to:

- (a) Note UNEP's progress report contained in document UNEP/OzL.Pro/ExCom/61/16;
- (b) Request the submission of additional status reports to the 62<sup>nd</sup> Meeting for the following multi-year agreements (MYAs):
  - (i) Due to low levels and delays in disbursement for the following countries:
    - a) Bahrain (BAH/PHA/50/TAS/17);
    - b) Burundi (BDI/PHA/55/TAS/22);
    - c) Equatorial Guinea (EQG/PHA/57/TAS/04);
    - d) Eritrea (ERI/PHA/54/TAS/04);
    - e) Guatemala (GUA/PHA/56/TAS/34);
    - f) Kuwait (KUW/PHA/52/TAS/10);
    - g) Peru (PER/PHA/55/TAS/42);
    - h) Saudi Arabia (SAU/PHA/53/TAS/04);
    - i) Sierra Leone (SIL/PHA/57/TAS/19);
  - (ii) Due to implementation delays for the following MYAs:
    - a) CFC phase-out plan in Belize (BZE/PHA/53/TAS/19);
    - b) CFC phase-out plan in the Comoros (COI/PHA/56/TAS/16);
    - c) CFC phase-out plan in Haiti (HAI/PHA/58/TAS/15);
    - d) CFC phase-out plan in Mali (MLI/PHA/57/TAS/27);
    - e) CFC phase-out plan in Mauritania (MAU/PHA/53/TAS/18);
    - f) CFC phase-out plan in Nicaragua (NIC/PHA/56/TAS/22);
    - g) CFC phase-out plan in Panama (PAN/PHA/50/TAS/27);
    - h) CFC phase-out plan in the Republic of Moldova (MOL/PHA/56/TAS/22);
    - i) CFC phase-out plan in Samoa (SAM/PHA/57/TAS/12);
    - j) ODS phase-out plan in Afghanistan (AFG/PHA/47/TAS/05);
    - k) ODS phase-out plan in Madagascar (MAG/PHA/56/TAS/18);
- (c) Note that six UNEP projects have been classified as having implementation delays, including three projects that have been so classified last year, and that a report on these projects should be submitted to the 62<sup>nd</sup> Meeting;
- (d) Request the submission of additional status reports on the following projects to the 62<sup>nd</sup> Meeting to monitor the preparation of HCFC phase-out management plans (HPMPs) due to delays due to:
  - (i) The absence of HCFC policies in: Bhutan, Burkina Faso, Chad, China, the Comoros, India, Pakistan, and Sri Lanka;
  - (ii) The non-availability of local expert to conduct the survey in Qatar;
  - (iii) A focus on the implementation of the national phase-out plan (NPP), the country size and national capacities in Saudi Arabia;
  - (iv) A focus on completing CFC phase-out activities in: Antigua and Barbuda, Belize, the Democratic Republic of the Congo, Grenada, Guyana, Saint Kitts and Nevis, Saint Vincent and the Grenadines, and Suriname;



- (v) Government delay in signing the Memorandum of Understanding (MoU) in: Brunei Darussalam, Congo (the), Equatorial Guinea, Eritrea, Gabon, Guinea, Mauritania, Mozambique, and Sao Tome and Principe;
  - (vi) Political instability in Honduras;
  - (vii) Security situation in the country as well as the finding of foam production in Afghanistan;
  - (viii) Inability to assess the delays since information had not been provided by UNEP for: the Bahamas, Bahrain, Bangladesh, Benin, Cambodia, Cape Verde, Cote d'Ivoire, Djibouti, Dominica, Ecuador, Ethiopia, Guatemala, Guinea Bissau, Iran (Islamic Republic of), Madagascar, Malawi, Mali, Mongolia, Mozambique, Myanmar, Nepal, Oman, Rwanda, Saint Lucia, Sierra Leone, Swaziland, the United Republic of Tanzania, Timor-Leste, Togo, Uganda, and Zambia;
- (e) Request the submission of additional status reports on the following projects to the 62<sup>nd</sup> Meeting to monitor the status of modifications to licensing systems/quota systems/regulations/legislation for the following countries with HPMPs under UNEP implementation: Afghanistan, the Bahamas, Bahrain, Belize, Benin, Burkina Faso, Burundi, Cook Islands, Cote D'Ivoire, the Democratic Republic of the Congo, Dominica, Ecuador, Ethiopia, Grenada, Guatemala, Guinea, Guinea-Bissau, Guyana, Kiribati, Kuwait, Madagascar, Mali, Marshall Islands, Mauritania, Micronesia (Federated States of), Myanmar, Nauru, Niue, Palau, Paraguay, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Samoa, Solomon Islands, Somalia, Suriname, Timor-Leste, Togo, Tonga, Tuvalu, Vanuatu, and Yemen;
- (f) Monitor specific actions on co-financing for the 71 HPMPs under UNEP implementation indicated in Annex II to document UNEP/OzL.Pro/ExCom/61/16;
- (g) Request the submission of additional status reports to the 62<sup>nd</sup> Meeting on the following individual projects on institutional strengthening (IS):
- (i) On the status of the signature of the MoUs for the IS projects in:
    - a) Burundi (BDI/SEV/57/INS/25);
    - b) Brunei Darussalam (BRU/SEV/43/INS/05);
    - c) Myanmar (MYA/SEV/58/INS/11);
  - (ii) On the status of the pending reports and the signature of the MoU for the IS project in Botswana (BOT/SEV/53/INS/10);
  - (iii) On the issue of the outstanding reporting for the IS projects in:
    - a) Mauritius (MAR/SEV/53/INS/19);
    - b) Saudi Arabia (SAU/SEV/53/INS/02);
    - c) Zambia (ZAM/SEV/57/INS/24);
  - (iv) On the issue of the change in NOU in Mauritius (MAU/SEV/57/INS/23);
- (h) Note that the figures for disbursement include obligations for the metered-dose inhaler (MDI) project in Bangladesh (BGD/ARS/52/TAS/27) and the monitoring of refrigerant management plan (RMP) activities in Brunei Darussalam (BRU/REF/44/TAS/09) as

these inaccuracies may have an impact on the reconciliation of the accounts exercise at the 62<sup>nd</sup> Meeting;

- (i) Note that the policy training for local authorities (third tranche) in China (CPR/SEV/43/TRA/413) was completed in December 2009 after hearing from UNEP at the Meeting; and
- (j) Request UNEP to provide an additional status report on the national strategy for transition to non-CFC MDIs in Pakistan (PAK/ARS/56/TAS/72) to the 62<sup>nd</sup> Meeting to answer the question on the organization of additional workshops and the project completion in November 2011 when 88 per cent of approved funds had been disbursed up to the end of 2009.

**(v) UNIDO**

Document UNEP/OzL.Pro/ExCom/61/17 contains the progress report of UNIDO for activities up to 31 December 2009 and the comments and recommendations of the Fund Secretariat on the report.

Issues to be addressed:

- Low disbursement and/or delays in MYAs;
- Implementation impediments for an IS project;
- Slow progress on ODS disposal project initiation in one project;
- HPMP preparation and sector plan delays;
- Status of modifications to licensing systems, regulations and legislation to cover HCFC;
- Information on co-financing in HPMPs;
- Delays in MDI conversion projects;
- Low disbursement and/or delays in chiller projects; and
- Data inaccuracies.

Action expected from the Executive Committee: The Executive Committee may wish to:

- (a) Note UNIDO's progress report contained in document UNEP/OzL.Pro/ExCom/61/17;
- (b) Request the submission of additional status reports on the following projects to the 62<sup>nd</sup> Meeting:
  - (i) Due to low rates of disbursements of approved funds in multi-year agreements (MYAs) for the:
    - a) Terminal phase-out management plan (TPMP) in Burundi (BDI/PHA/55/INV/24);
    - b) TPMP in Eritrea (ERI/PHA/54/INV/05);
    - c) TPMP in Guinea (GUI/PHA/55/INV/20);
    - d) Methyl bromide (green beans and melons) project in Morocco (MOR/FUM/56/INV/61); and
    - e) TPMP in Niger (the) (NER/PHA/54/INV/21 and NER/PHA/58/INV/23);
  - (ii) Due to delays in ongoing MYAs including the:
    - a) National CFC phase-out plan in Argentina (ARG/PHA/53/INV/152, ARG/PHA/47/INV/147 and ARG/PHA/50/INV/150);

- b) National ODS phase-out plan in Bosnia and Herzegovina (BHE/PHA/44/INV/21 and BHE/PHA/52/INV/22);
  - c) CTC phase-out plan in the Democratic People's Republic of Korea (DRK/PHA/55/INV/52);
  - d) CTC phase-out plan in the consumption and production sector in India (IND/PHA/45/INV/385 and IND/PHA/49/INV/402);
  - e) National CFC phase-out plan in Libyan Arab Jamahiriya (the) (LIB/PHA/45/INV/25);
  - f) Methyl bromide production phase-out project in China (CPR/PRO/56/INV/475);
- (iii) To monitor project document signature for the institutional strengthening (IS) project in Bosnia and Herzegovina (BHE/SEV/43/INS/19);
  - (iv) To monitor the progress on the initial stakeholder workshop for the ODS disposal project preparation in Algeria (ALG/DES/59/PRP/74);
  - (v) To monitor the reason for delays for those HCFC phase-out management plan (HPMP) preparation for which information was not provided and for those HPMP preparation with delays in: Albania, Algeria, Argentina, Bahrain, Bosnia and Herzegovina, Cameroon, China, Croatia, the Democratic People's Republic of Korea, Egypt, Guatemala, Honduras, India, Iraq, Jordan, Kuwait, Libyan Arab Jamahiriya (the), Mexico, Morocco, Myanmar, Nicaragua, Niger (the), Nigeria, Oman, Pakistan, Qatar, South Africa, Saudi Arabia, Senegal, Serbia, Sudan (the), Syrian Arab Republic, Tunisia, Turkey, Turkmenistan, Venezuela (Bolivarian Republic of) and Yemen;
  - (vi) To monitor delays in the preparation of the following sector plans: XPS foam (China), air-conditioning (China), air-conditioning (Argentina), and refrigeration (Mexico);
  - (vii) To monitor the status of modifications to licensing systems/quota systems/regulations/legislation for the following countries with HPMPs under UNIDO implementation: Albania, Bosnia and Herzegovina, Cameroon, Croatia, Democratic People's Republic of Korea (the), Egypt, Honduras, Iraq, Jordan, Libyan Arab Jamahiriya (the), Montenegro, Morocco, Nicaragua, Oman, Pakistan, Qatar, Saudi Arabia, Serbia, Sudan (the), South Africa, Syrian Arab Republic, the Former Yugoslav Republic of Macedonia, Tunisia, Turkmenistan, Turkey, and Venezuela (Bolivarian Republic of);
  - (viii) To monitor specific actions on co-financing for the 39 HPMPs under UNIDO implementation indicated in Annex II to document UNEP/OzL.Pro/ExCom/61/17;
  - (ix) To monitor the completion of the policies and regulations for essential uses of CFCs so that contracts can be awarded for the metered-dose inhaler (MDI) sector plan in China (CPR/ARS/56/INV/473);
  - (x) To monitor the completion of the construction of the new production premises needed to complete the MDI project in Egypt (EGY/ARS/50/INV/92);
  - (xi) To monitor low levels of disbursement in the regional CFC chiller project in Africa (AFR/REF/48/DEM/37);

- (xii) To monitor the decision on replacing the chiller instead of retrofitting in the chiller project in the Syrian Arab Republic (SYR/REF/47/DEM/93);
  - (xiii) To monitor efforts to obtain cost-sharing for the chiller project in Cote d'Ivoire (IVC/REF/57/INV/32);
  - (c) Request UNIDO to conform its application of the date of financial completion to that required by the Secretariat (from 'completed' (COM) to 'financially completed' (FIN)), for those projects for which the date of financial completion was recorded as December 2009, for consistency in reporting with other implementing agencies; and
  - (d) Note that UNIDO will report to the 62<sup>nd</sup> Meeting on up to five projects with implementation delays in 2009, including three projects that were classified as such in 2008.
- (vi) World Bank**

Document UNEP/OzL.Pro/ExCom/61/18 contains the progress report of the World Bank for activities up to 31 December 2009 and the comments and recommendations of the Fund Secretariat on the report.

Issues to be addressed:

- Low disbursement and/or delays in MYAs;
- Delays in MB and halon projects;
- HPMP preparation and sector plan delays;
- Status of modifications to licensing systems, regulations and legislation to cover HCFC;
- Information on co-financing in HPMPs; and
- Low disbursement in chiller projects.

Action expected from the Executive Committee: The Executive Committee may wish to:

- (a) Note the World Bank's progress report contained in document UNEP/OzL.Pro/ExCom/61/18;
- (b) Request the submission of additional status reports on the following projects to the 62<sup>nd</sup> Meeting:
  - (i) Due to delays in ongoing multi-year agreements (MYAs) including the:
    - a) Indonesia refrigeration sector plan (IDS/REF/51/INV/178); and
    - b) National CFC phase-out plan in Malaysia (MAL/PHA/52/INV/158, MAL/PHA/55/INV/160, MAL/PHA/59/INV/166);
  - (ii) On whether the budget had been received from the Government of Antigua and Barbuda or if the Bank had changed the agreement to enable an advance to be made for activities of the national CFC phase-out management plan in Antigua and Barbuda (ANT/PHA/44/INV/10);
  - (iii) Due to low rates of disbursements of approved funds in MYAs for the:
    - a) National CFC phase-out plan in Argentina – Chiller Sector (ARG/PHA/47/INV/148);

- b) Accelerated CFC phase-out plan in India (IND/PRO/59/INV/435);
  - c) The methyl bromide project in Thailand (THA/FUM/50/INV/147);
  - d) National ODS phase-out plan in Tunisia (TUN/PHA/49/INV/47); and
  - e) The national methyl bromide phase-out agreement in Viet Nam (VIE/FUM/50/INV/48);
- (iv) To monitor the ongoing delays in:
    - a) The methyl bromide demonstration project in Argentina (ARG/FUM/29/DEM/93);
    - b) Halon banking project in Argentina (ARG/HAL/26/TAS/80); and
    - c) Halon banking project in Thailand (THA/HAL/29/TAS/121);
  - (v) To monitor the reason for delays for those HCFC phase-out management plans (HPMPs) for which information was not provided and for those HPMPs with delays in: China (CPR/PHA/55/PRP/467, CPR/PHA/55/PRP/468), Philippines (the) (PHI/PHA/55/PRP/84), Thailand (THA/PHA/55/PRP/151) and Viet Nam (VIE/PHA/55/PRP/50), as well as the HCFC refrigeration sector plan in the Philippines (PHI/REF/59/PRP/88);
  - (vi) To monitor the status of modifications to licensing systems/quota systems/regulations/legislation for the following countries with HPMPs under Bank implementation: Philippines (the), and Thailand;
  - (vii) To monitor specific actions on co-financing for the following HPMPs under Bank implementation: China, Indonesia, Sri Lanka, and Thailand;
  - (viii) To monitor the lack of disbursement for the global chiller project (GLO/REF/47/DEM/268); and
  - (c) Note that the World Bank would report to the 62<sup>nd</sup> Meeting on a total of three projects with implementation delays including two projects that were classified as such in 2008.

**(b) Evaluation of the implementation of the 2009 business plans**

Document UNEP/OzL.Pro/ExCom/61/19 presents the evaluation of the 2009 business plans of the implementing agencies using the performance indicators adopted in decision 41/93, the revised weightings adopted by decision 47/51 for all agencies, the targets that were adopted for the 2009 business plans by the Executive Committee (decisions 57/8 to 57/11) and the agencies' progress and financial reports submitted to this Meeting. This document also presents a trend analysis for each of the nine performance indicators used in previous years' evaluations and the results of the qualitative assessment of the performance of implementing agencies based on input received from national ozone unit (NOU) officers. It concludes with the Secretariat's observations and recommendations.

Issues to be addressed:

- Quantitative assessment was slightly lower than 2008;
- Qualitative assessment overall satisfactory or highly satisfactory for IAs; and
- Need for discussions with NOUs on areas of less than satisfactory assessments.

Action expected from the Executive Committee: The Executive Committee may wish to:

- (a) Note:
- (i) The evaluation of the implementing agencies' performance against their 2009 business plans as contained in document UNEP/OzL.Pro/ExCom/61/19;
  - (ii) The quantitative assessment of the performance of the implementing agencies for 2009 on a scale of 100 as follows: UNDP (89), UNEP (85), UNIDO (92), and the World Bank (71);
  - (iii) That the bilateral and implementing agencies (Canada, France, Germany, UNDP, UNEP, UNIDO and the World Bank) received satisfactory or highly satisfactory performance for the qualitative performance assessments by the National Ozone Units (NOUs) in the overall assessments of performance in 2009;
- (b) Request:
- (i) UNEP to have an open and constructive discussion with the NOUs in Chad and Paraguay about the areas where UNEP services were perceived to be "less satisfactory" and "unsatisfactory" and to report to the 62<sup>nd</sup> Meeting on the results of its consultations with these countries on the implementation matters raised in the qualitative performance assessments by the respective countries;
  - (ii) UNDP to report to the 62<sup>nd</sup> Meeting on its discussion with the NOU in Paraguay about the areas where UNDP services were perceived to be "less satisfactory";
  - (iii) UNDP to provide an additional status report to the 62<sup>nd</sup> Meeting on the status of the procurement of equipment for the terminal phase-out management plan (TPMP) project in Togo (TOG/PHA/54/INV/16);
  - (iv) UNDP to have an open and constructive discussion with the NOU in Colombia about the areas where UNDP's services were perceived to be "less satisfactory" and to report to the 62<sup>nd</sup> Meeting on the results of its consultations on the implementation matters raised in the qualitative performance assessments; and
  - (v) UNIDO to have an open and constructive discussion with the NOUs about the areas where UNIDO services were perceived to be "less satisfactory" and to report to the 62<sup>nd</sup> Meeting on the results of its consultations with Benin, Kenya and Kyrgyzstan on the implementation matters raised in the qualitative performance assessments.
- (c) **Report on implementation of approved projects with specific reporting requirements**

Documents UNEP/OzL.Pro/ExCom/61/20 and Add.1 consist of progress reports on the implementation of the following projects, where specific reporting requirements are contained in the agreements: Bhutan TPMP, China sector plan for phase-out of ODS process agent applications (phase II) and corresponding CTC production, India CTC phase-out plan for the consumption and production sectors, Nepal TPMP and the Bolivarian Republic of Venezuela NPP, and a request for reallocation of funds for the China methyl bromide production sector plan. The document contains comments and recommendations from the Fund Secretariat.

Issues to be addressed: None.

Action expected from the Executive Committee: The Executive Committee may wish:

- (a) With regard to Bhutan, to take note of the progress report on the implementation of the terminal phase-out management plan for Bhutan;
- (b) With regard to China:

Sector plan for phase-out of ODS process agent applications (phase II)

- (i) To take note of the verification of the CTC consumption of Phase II of the CTC sector plan in 2009;
- (ii) To encourage China to continue its efforts in controlling the use of CTC as process agents (PA) in converted non-CTC production lines and continue the monitoring of CTC use in various enterprises; and
- (iii) To approve reallocation of remaining funding in the China PA I sector plan to support the continuous monitoring, reporting and technical assistant activities under the China PA II sector plan.

Methyl bromide production sector plan

- (iv) To take note, with appreciation, the information provided on the reallocation of funds for the Agreement for the methyl bromide production sector plan from the first tranche for technical assistance.
- (c) With regard to India:
  - (i) To take note of the verification of the CTC production and consumption for the year 2009 in India;
  - (ii) To take note that India used the full difference between the allowed 2008 consumption and the actual 2008 consumption, i.e. 1,169 ODP tonnes, as feedstock in 2009;
  - (iii) To approve the 2010 work programme of the CTC phase-out plan for the consumption and production sectors;
  - (iv) To request the World Bank to continue the verification of the CTC phase-out plan for the consumption and production sectors in India using the established format until verification of the 2011 production and consumption has been submitted; and
  - (v) To request the World Bank to provide reports on the implementation for the years 2010, 2011, and 2012 in time for the second meeting of the Executive Committee in each following year and to include in the submissions any major changes to the planned activities approved at the 61<sup>st</sup> Meeting.
- (d) With regard to Nepal:
  - (i) To take note of the progress report on the implementation of the terminal phase-out management plan (TPMP) for Nepal and request UNEP and UNDP to expedite the implementation of the end-user investment component of the TPMP, and to report to the Executive Committee at its 62<sup>nd</sup> Meeting on progress;

- (ii) To urge the Government of Nepal to ratify the remaining amendments to the Montreal Protocol as soon as possible.
- (e) With regard to the Bolivarian Republic of Venezuela, to recommend that the Executive Committee takes note of the verification of CFC consumption in the Bolivarian Republic of Venezuela required by decision 57/30 for the years 2008 and 2009.

## 8. Project proposals

### (a) Overview of issues identified during project review

Document UNEP/OzL.Pro/ExCom/61/21 contains five sections: an analysis of the number of projects submitted by bilateral and implementing agencies to the 61<sup>st</sup> Meeting; policy issues identified during the project review process; projects and activities submitted for blanket approval; investment projects for individual consideration; and activities and projects not required for compliance.

#### Issues to be addressed:

- Brief explanation of the reasons for not including one project proposal in the documentation for consideration by the Executive Committee at its 61<sup>st</sup> Meeting.

Action expected from the Executive Committee: The Executive Committee may wish to:

#### *Projects and activities submitted for blanket approval*

- (a) Approve the projects and activities submitted for blanket approval at the levels of funding indicated in Annex [ ] to the final report, together with the conditions or provisions included in the corresponding project evaluation documents and the conditions attached to the projects by the Executive Committee; and
- (b) That, for projects related to renewal of institutional strengthening, blanket approval included approval of the observations to be communicated to recipient governments contained in Annex [ ] to the final report.

### (b) Bilateral cooperation

Document UNEP/OzL.Pro/ExCom/61/22 provides an overview of requests from bilateral agencies, and whether these are eligible for approval by the Executive Committee in light of the maximum level of bilateral cooperation available for 2010. Of the five projects submitted to the 61<sup>st</sup> Meeting, there is one request that is fully addressed in this document while the others are addressed in the respective country project proposals.

#### Issues to be addressed:

- Consideration of request for global resource mobilization in line with results of discussion on the special funding facility at the 30<sup>th</sup> Meeting of the Open-ended Working Group (OEWG).

Action expected from the Executive Committee: The Executive Committee may wish to consider:

- (a) The request of Italy for funding the project on a study on mechanisms and strategies for accounting emission reductions related to HCFC phase-out in the post-2012 climate regime: synergies between Montreal Protocol and the carbon finance in the introduction



of alternatives to HCFCs based on the proposal presented, and any discussions on the special funding facility that took place at the 30<sup>th</sup> Open-ended Working Group Meeting of the Parties to the Montreal Protocol.

- (b) Requesting the Treasurer to offset the costs of the bilateral projects approved at the 61<sup>st</sup> Meeting as follows:
- (i) [US \$XXXXXX] (including agency fees) against the balance of France's bilateral contribution for 2010; and
  - (ii) [US \$XXXXXX] (including agency fees) against the balance of Italy's bilateral contribution for 2010.

**(c) Amendments to work programmes for 2010**

**(i) UNDP**

Document UNEP/OzL.Pro/ExCom/61/23 contains 9 activities submitted by UNDP including five requests for renewal of the IS projects and additional funding, two HPMP project preparation requests for HCFC demonstration projects, one request for preparation for an ODS disposal project, and one request for technical assistance for resource mobilization. The requests for renewal of the IS projects and HPMP project preparation were recommended for blanket approval and have therefore been approved under agenda item 8(a). The rest are for individual consideration.

Issues to be addressed:

- Consideration of the request for project preparation of an ODS disposal project for India in line with decision 58/19;
- Consideration of request for global resource mobilization in line with results of discussion on the special funding facility at the 30<sup>th</sup> Meeting of the OEWG.

Action expected from the Executive Committee: The Executive Committee may wish:

- (a) To approve the request for project preparation for a pilot project for ODS disposal in India in line with decision 58/19;
- (b) To consider the request for technical assistance for mobilizing resources to maximize climate benefits of HCFC phase-out, based on the proposal presented, and any discussions on the special funding facility that took place at the 30<sup>th</sup> Meeting of the Open-ended Working Group of the Parties to the Montreal Protocol.

**(ii) UNEP**

Document UNEP/OzL.Pro/ExCom/61/24 contains 33 activities submitted by UNEP, including requests for 21 institutional strengthening projects, three for additional HPMP project preparation, and eight TPMP/NPP tranches and one HPMP which are discussed in the relevant country project documents. 19 activities are recommended for blanket approval and were approved under agenda item 8(a). Five are for individual consideration and are described in this work programme.

Issues to be addressed:

- Ineligible request for additional HPMP funding for Afghanistan;
- In relation to the projects for the Democratic People's Republic of Korea:
  - Need for confirmation of modality for disbursing funds to the country in line with decision 58/35 and pending requests for HPMP preparation and IS renewal;
  - Request to consider IS funding from December 2009 to present on an exceptional basis; and
- No CP data for Timor Leste therefore pending requests for IS renewal and HPMP preparation in line with decision 52/5(f).

Action expected from the Executive Committee: The Executive Committee may wish to consider:

- (a) Approving the institutional strengthening (IS) renewal for Timor Leste on the condition that the release of the funds will be subject to the receipt of Timor Leste's country programme data for 2008 by the Fund Secretariat as soon as possible and not later than 31 July 2010. Once approved, the Executive Committee may also wish to express to the Government of Timor Leste the comments which appear in Annex [ ] to the final report of the Meeting document;
- (b) With regards to the request for the renewal of the IS project and for the additional HPMP project preparation funds for the Democratic People's Republic of Korea, confirming that the proposed financial modality is acceptable, and to consider this request in the light of the information presented;
- (c) The request of the Democratic People's Republic of Korea providing, on an exceptional basis, IS funding to be calculated from December 2009 up to the time of submission to the Executive Committee once sub paragraph (b) above is resolved;
- (d) Noting that in view of the non-eligibility, the Fund Secretariat cannot recommend approval of the request for additional funding for HPMP preparation for Afghanistan; and
- (e) Approving the request for additional funding for the preparation of the HCFC phase-out management plan for Timor Leste at the level of funding of US \$55,000 as shown in Table 1 of document UNEP/OzL.Pro/ExCom/61/24 on the condition that the release of the funds will be subject to the receipt of Timor Leste's country programme data for 2008 by the Fund Secretariat as soon as possible and not later than 31 July 2010.

**(iii) UNIDO**

Document UNEP/OzL.Pro/ExCom/61/25 contains ten activities submitted for funding by UNIDO including two requests for IS renewals, six project preparation requests for HPMP and HCFC investment activities, one project preparation of an ODS disposal demonstration project and one technical assistance project for resource mobilization funding. The two IS renewal requests and four project preparation requests for HCFC investment activities were recommended for blanket approval and have therefore been considered under agenda item 8(a). The other four requests are for individual consideration and are addressed fully in this document.

Issues to be addressed:

- Need for confirmation of funding modality for disbursing funds to the Democratic People's Republic of Korea in line with decision 58/35 and pending request for HPMP and HPMP investment project preparation;

- Consideration of the request for project preparation of an ODS disposal project for Lebanon in line with decision 58/19; and
- Consideration of request for global resource mobilization in line with results of discussion on the special funding facility at the 30<sup>th</sup> Meeting of the OEWG.

Action expected from the Executive Committee: The Executive Committee may wish:

- (a) To confirm that the proposed financial modality is acceptable and to consider the requests for project preparation for the HCFC phase-out management plan and HCFC phase-out investment activities for the Democratic People's Republic of Korea in light of the information presented in document UNEP/OzL.Pro/ExCom/61/25;
- (b) To approve the request for project preparation of a pilot ODS disposal project in Lebanon in line with decisions 58/19 and 59/10; and
- (c) To consider the request for technical assistance for mobilizing resources to maximize climate benefits of HCFC phase-out, based on the proposal presented, and any discussions on the special funding facility that took place at the 30<sup>th</sup> Meeting of the Open-ended Working Group of the Parties to the Montreal Protocol.

**(iv) World Bank**

Document [UNEP/OzL.Pro/ExCom/61/26](#) contains six activities submitted for funding by the World Bank including one request for institutional strengthening renewal, four requests for project preparation on HPMP investment activities and one request for technical assistance for resource mobilization. The request for renewal of the institutional strengthening project and those for project preparation for HPMPs were recommended for blanket approval and have been dealt with under agenda item 8(a). The request for a technical assistance project for resource mobilization is for individual consideration.

Issue to be addressed:

- Consideration of request for global resource mobilization in line with results of discussion on the special funding facility at the 30<sup>th</sup> Meeting of the OEWG.

Action expected from the Executive Committee: The Executive Committee may wish to consider the request for technical assistance for mobilizing resources to maximize climate benefits of HCFC phase-out, based on the proposal presented, and any discussions on the special funding facility that took place at the 30<sup>th</sup> Meeting of the Open-ended Working Group of the Parties to the Montreal Protocol.

**(d) Investment projects**

Document [UNEP/OzL.Pro/ExCom/61/21](#) contains a list of eleven projects for individual consideration (see Table I). All other investment projects, both on-going and new activities, were recommended for blanket approval and were considered in Agenda item 8 (a).

Issues to be addressed: In Table 1 below, each of the eleven projects should be considered for approval individually. Project descriptions and the comments of the Secretariat can be found in the relevant country project document referred to in the table.

**Table 1. Investment projects for individual consideration**

Country	Project	Agency	Issue	ExCom document
<b>Foam</b>				
Dominican Republic	Conversion from HCFC-141b in the manufacture of polyurethane rigid insulation foam for commercial refrigerators	UNDP	Imported pre-blended polyols. Cost agreed	61/37
<b>Process agent</b>				
Democratic People's Republic of Korea	Phase-out of CTC as process agent at Sinuiju Chemical Fibre Complex and at Vinalon 2.8 Complex	UNIDO	Not required for compliance	61/34
<b>Refrigeration</b>				
Argentina	Phase-out of HCFC-22 in the room and unitary air-conditioning equipment manufacturing sector	UNIDO Italy	HCFC phase-out project.	61/28
China	Demonstration sub-project for conversion of room air-conditioning compressor manufacturing from HCFC-22 to propane at Guangdong Meizhi Co.	UNIDO	HCFC demonstration project. Funding for components	61/32
China	Demonstration sub-project for conversion from HCFC-22 to propane at Midea Room Air-conditioning Manufacturing Company	UNIDO	HCFC demonstration project. Funding for components	61/32
<b>CFC phase-out plans</b>				
Ecuador	National CFC phase-out plan: 2010 annual programme	UNEP UNIDO	Transfer of tranches from the World Bank to UNEP and UNIDO	61/38
Democratic People's Republic of Korea	Implementation of the NPP: regulations, training programme and monitoring (fifth tranche)	UNEP	Arrangements for transferring funds	61/34
Tunisia	National ODS phase-out plan (second tranche)	World Bank	Level of funds disbursed from previous tranche	61/48
<b>HPMP</b>				
Cambodia	HCFC phase-out management plan (phase I, first tranche)	UNEP UNDP	HPMP for complete HCFC phase-out	61/30
Croatia	HCFC phase-out management plan (phase I, first tranche)	UNIDO	HPMP for accelerated HCFC phase-out	61/33
Ghana	HCFC phase-out management plan (phase I, first tranche)	UNDP Italy	HPMP for HCFC phase-out, up to 2020	61/39

Action expected from the Executive Committee: The Committee may wish to consider whether to approve each of the eleven projects listed in the table above on the basis of the information provided in the relevant project proposal document including the Secretariat's comments, any additional documents circulated in accordance with decision 41/80 and, any additional information provided at the meeting by the Secretariat or the relevant implementing/bilateral agency.

## 9. Institutional strengthening: Options for funding and formats for renewal requests

Document UNEP/OzL.Pro/ExCom/61/49 was prepared in response to decision 60/10 whereby the Executive Committee, *inter alia*, requested the Secretariat to prepare a document on objectives, indicators and formats pertaining to requests for IS projects. The document, which is based on the initial document submitted to the 57<sup>th</sup> Meeting, reviews the challenges associated with the phase-out of HCFCs and the corresponding workload for Article 5 countries; describes a set of objectives of IS projects and a set of performance indicators for their review; and analyzes options for funding IS projects beyond 2011. The document also proposes a simplified format for IS renewal requests and presents a set of conclusions and recommendations.

Issues to be addressed:

- Need for continued support for IS projects on a regular basis;
- Funding for IS renewals at current levels for the normal 2-year periods; and
- Simpler reporting requirements for IS reporting and renewal requests using new reporting formats.

Action expected from the Executive Committee: The Executive Committee may wish:

- (a) Take note of the document Institutional strengthening: Options for funding and formats for renewal requests as contained in document UNEP/OzL.Pro/ExCom/61/49;
- (b) Consider maintaining funding for overall institutional strengthening (IS) support at current levels, and agree to renew IS projects for the full 2-year period from the 61<sup>st</sup> Meeting taking into account decisions 59/17 and 59/47(b) which allows Article 5 Parties to submit their IS projects as stand alone projects or within their HCFC phase-out management plans;
- (c) Consider to approve the revised format for IS renewals with the identified objectives and indicators, attached in Annex V to document UNEP/OzL.Pro/Ex/Com/61/49 and request the implementing and bilateral agencies to use these formats for requests for renewal of IS projects submitted to the 62<sup>nd</sup> Meeting onwards.

**10. HCFCs****(a) Relevant aspects of component upgrade in HCFC conversion projects (decisions 59/13(b) and 60/43)**

Document UNEP/OzL.Pro/ExCom/61/50 contains information regarding the relevant aspects of component upgrade in HCFC conversion projects as requested by the Executive Committee in its decision 59/13. Discussion of the issue was deferred by decision 60/43 to the 61<sup>st</sup> Meeting.

Issues to be addressed:

- Conversion of refrigeration and air conditioning equipment manufacturers and funding for components which strongly influence the energy efficiency with impact on the overall costs of the projects.

Action expected from the Executive Committee: The Executive Committee may wish to consider defining as a baseline for currently manufactured equipment in the refrigeration and air conditioning sector, against which funding is provided for the conversion of manufacturing facilities, the physical characteristics of the equipment to be no more than the sum of the physical characteristics of its components, so that after a conversion the defining characteristics of the components would remain largely unchanged or only improved to the degree necessary where no similar component would be available.

**(b) Cost for conversion of component manufacturing vs. incremental operating cost (decisions 59/14 and 60/45)**

Document UNEP/OzL.Pro/ExCom/61/51 contains information on determining whether the cost for the manufacturing of components is eligible versus incremental operating cost. The policy issue was brought to the Committee's attention during its 59<sup>th</sup> Meeting and 60<sup>th</sup> Meeting, and the Committee decided to defer its consideration to the 61<sup>st</sup> Meeting.

Issues to be addressed:

- Whether in general cost for the manufacturing of components is eligible versus a possible increase in incremental operating cost;
- Whether specifically the retooling of heat exchanger production would constitute incremental cost.

Action expected from the Executive Committee: The Executive Committee may wish to consider:

- (a) Funding the conversion of component manufacturers only when submitted as part of a HCFC phase-out management plan (HPMP) or a sector plan under a HPMP, except for projects originally submitted to the 61<sup>st</sup> or earlier Meetings;
  - (b) Requesting the bilateral and implementing agencies in cases where countries wish to include component manufacturers in their phase-out plans to provide, as part of their submission, information about the incremental operating costs of all refrigeration or air conditioning equipment manufacturers included in the plan, as well as production and export data for compressors for the previous three years; and
  - (c) Not treating as an incremental cost, in case of conversion of refrigeration or air conditioning systems from HCFCs to a non-flammable HFCs, the capital costs related to retooling for a change in diameter of the tubing within tube-and-fin heat exchangers, since these are considered to constitute an avoidable technical upgrade.
- (c) Revised template for draft agreements for HCFC phase-out management plans (decisions 59/16(b) and 60/46)**

Document UNEP/OzL.Pro/ExCom/61/52 contains a revised template for a draft agreement for HPMPs based on a proposed preliminary template presented to the 59<sup>th</sup> Meeting and comments received as per decision 59/16(b) and 60/46. The document also presents a description of the changes as compared to the preliminary version approved at the 59<sup>th</sup> Meeting.

Issues to be addressed:

- Adoption of the template as a starting point for drafting agreements related to future HPMPs.

Action expected from the Executive Committee: The Executive Committee may wish:

- (a) To approve the template contained in Annex II to document UNEP/OzL.Pro/ExCom/61/52, as a basis for the drafting of an Agreement between a country and the Executive Committee regarding HCFC phase-out management plans (HPMPs);
- (b) To request that future draft agreements schedule the submission of final tranches so that consumption will have been reported under Article 7 of the Montreal Protocol for the year 2013 before the last tranche of the agreement is to be approved;
- (c) To request the Secretariat to provide to the Executive Committee, at the first Meeting of each year starting with the year 2012, a list of all countries with a baseline HCFC consumption of 360 metric tonnes and below that have an approved HPMP, and an indication for a sample of 20 per cent of countries from that list, to allow the Executive Committee to approve such a sample for verification of each country's compliance with the HPMP agreement for that year;

- (d) To not require verification under the HPMP agreement for countries on that list other than those included in the sample; and
  - (e) To request those bilateral and implementing agencies, which are in the role of lead agency for the respective agreement, to include the related costs for verification in a work programme amendment in the same year, and to submit the related verification in conjunction with a tranche request in the following year.
- (d) Consumption arising from HCFC-141b contained in pre-blended foam chemicals (polyols) (decisions 59/12 and 60/50)**

Document UNEP/OzL.Pro/ExCom/61/53 was prepared in response to decision 59/12 and contains an analysis of polyol systems containing HCFC-141b used in the manufacture of foams and the implications for the Multilateral Fund. It provides a brief technical background on pre-blended polyols, discusses the policy, technical and cost implications of the issue, and presents conclusions and a recommendation for consideration by the Executive Committee.

Issues to be addressed:

- The treatment of HCFC-141 contained in imported pre-blended polyols;
- Whether or not HCFC-141b premixed in polyol is considered a controlled substance by virtue of the polyol being considered a product;
- The implications of regarding polyol as a product and therefore not to regard the HCFC-141b premixed in it as a controlled substance, regardless of whether they were formulated locally or imported;
- Implications for the HCFC phase-out strategies of Article 5 countries as well as for the level of funding associated with those strategies.

Action expected from the Executive Committee: The Executive Committee may wish to consider the information on and analysis of HCFC-141b pre-mixed in polyols contained in document UNEP/OzL.Pro/ExCom/61/53 in light of the discussion on the issue by the Parties to the Montreal Protocol during the 30<sup>th</sup> Meeting of the Open-ended Working Group.

## 11. Report of the Sub-group on the Production Sector

Document UNEP/OzL.Pro/ExCom/61/54 will be issued during the 61<sup>st</sup> Meeting and it will provide a report of the meeting of the Production Sector Sub-group to take place in the margins of the Meeting. The document will contain an account of the Sub-group's consideration of a provisional agenda, and Work to-date on remaining elements of a final decision with respect to the HCFC production sector (documents UNEP/OzL.Pro/ExCom/61/SGP/1-2).

## 12. Operation of the Executive Committee (decision 57/39)

Document UNEP/OzL.Pro/ExCom/61/55 is submitted pursuant to decision 57/30 which maintained the *status quo* of holding three meetings a year, requested the Secretariat to organize, within the next year, one meeting with a duration of four days (rather than the customary five days) and to monitor the time and workload at Meetings of the Executive Committee as compared to those of the Parties to the Montreal Protocol (MOP) and the Open-ended Working Group (OEWG). The document contains five sections: report on the experience of the four-day meeting; consideration of the workload at Executive Committee meetings as compared to those of the MOP and OEWG; analysis of the future workload of the Committee; conclusions and finally recommendations for the Committee's consideration.

Issues to be addressed:

- The Executive Committee's projected workload in 2011 and 2012;
- The desirability of holding some Executive Committee Meetings over four days;
- The number of Executive Committee Meetings per year; and,
- The desirability of arranging special meeting for policy issues in the context of a two meeting per year format.

Action expected from the Executive Committee: The Executive Committee may to consider the possibility of:

- (a) Maintaining the *status quo* of holding three meetings a year for at least 2011 and 2012; and
- (b) Reviewing the issue of the number of meetings per year at the first meeting of 2012 in view of the workload related to HCFC phase-out management plans (HPMPs) and any other issues at that stage;

or

- (c) Holding two regular meetings with fixed schedules and maintaining the possibility of having a special third meeting in the middle of the year if needed.

**13. Provisional 2009 accounts**

Document UNEP/OzL.Pro/ExCom/61/56 presents the provisional 2009 accounts of the Multilateral Fund, the four implementing agencies and the Secretariat as contained in Schedules 1.1 through 1.7 of the document and includes the adjustments made to the implementing agencies' 2008 provisional statements as requested by decision 59/49(c).

Issues to be addressed: None.

Action expected from the Executive Committee: The Executive Committee may wish to:

- (a) Note the actions taken by the Treasurer to reflect adjustments resulting from the reconciliation of the 2008 accounts exercise;
- (b) Note the Fund's 2009 provisional accounts contained in document UNEP/OzL.Pro/ExCom/61/56; and
- (c) Note that the 2009 final accounts of the Multilateral Fund will be submitted to the Executive Committee at the 62<sup>nd</sup> Meeting.

**14. Draft report of the Executive Committee to the Twenty-second Meeting of the Parties to the Montreal Protocol**

Document UNEP/OzL.Pro/ExCom/61/57 contains the draft report of the Executive Committee to the Twenty-second Meeting of the Parties, summarizing the most important decisions taken by the Committee at its 59<sup>th</sup> and 60<sup>th</sup> Meetings.

Issues to be addressed: Since the reporting period also includes the 61<sup>st</sup> Meeting, the report will need to be updated immediately after the Report of the 61<sup>st</sup> Meeting of the Executive Committee is finalized.



Action expected from the Executive Committee: after considering the draft report, the Executive Committee may wish to authorize the Secretariat to finalize the report in the light of the discussions held and decisions taken at the 61<sup>st</sup> Meeting of the Executive Committee, as well as any comments made on this item by Executive Committee members.

**15. Other matters**

Any issues that could be raised during the meeting.

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