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Executive Committee of
the Multilateral Fund for the
Implementation of the Montreal Protocol

Fourteenth Meeting
Nairobi, 29-30 September 1994

SECRETARIAT ACTIVITIES

1. This document reports on the activities undertaken by the Fund Secretariat since the Thirteenth Meeting of the Executive Committee during the period August through September 1994.
2. The Secretariat has received the following documents for consideration by the Executive Committee:

Financial Matters

3. Report from the Treasurer on Contributions and Fund Disbursements (UNEP/OzL.Pro/ExCom/14/3).
4. Report from the Treasurer on Contributions in Arrears and Promissory Notes (UNEP/OzL.Pro/ExCom/14/4).

Review Under Paragraph 8 of Article 5

5. The Report prepared by the Consultant on the Review Under Paragraph 8 of Article 5 (UNEP/OzL.Pro/ExCom/14/5).

Bilateral assistance

6. A request was received from the Government of Canada to credit CDN \$150,000 against its 1994 contribution to the Fund, in bilateral assistance to China. In accordance with the Committee's policy for approving projects on non-objectional basis (UNEP/OzL.Pro/ExCom/11/36, paragraph 156. 5), this request, inclusive of the Secretariat's comments and recommendations, was faxed to members of the Executive Committee on

26 August 1994, requesting them to notify the Fund Secretariat of any objection to the proposed activities before 23 September 1994 (UNEP/OzL.Pro/ExCom/14/IS/1). If no objections are received by that date, the Treasurer will be informed of the approval and asked to credit Canada's account accordingly. The outcome of this procedure will be reflected in the addendum that will be issued to this document after 23 September 1994.

7. A request was received from the Government of France (UNEP/OzL.Pro/ExCom/14/6) to assist the Islamic Republic of Mauritania with the implementation of projects submitted with its Country Programme. The approved amount will be credited against France's 1994 contribution to the Fund.

8. Agencies Work Programme Amendments:

- UNDP (UNEP/OzL.Pro/Excom/14/7).
- UNIDO (UNEP/OzL.Pro/Excom/14/8).

9. Country Programmes:

- Bangladesh (UNEP/OzL.Pro/Excom/14/9).
- Mauritania (UNEP/OzL.Pro/Excom/14/10).

10. Project proposal:

- Venezuela (UNEP/OzL.Pro/Excom/14/11).

11. Project proposals in the domestic refrigeration sector were received from Brazil (one project), Egypt (six projects) and Mexico (3 projects) and are being reviewed by the Secretariat in consultation with UNDP, UNIDO and the World Bank. They will be processed for in-between meeting approval, as appropriate.

12. Letter of Implementation Strategy for Small Montreal Protocol Investment Operations Through an Umbrella Agreement:

- A proposal submitted by the World Bank and the Government of India (UNEP/OzL.Pro/ExCom/14/13).

Documents prepared by the Secretariat for the Fourteenth Meeting of the Executive Committee:

13. The Secretariat provided comments regarding bilateral assistance, work programme amendments, country programmes and project proposals to Article 5 countries, donor countries and Implementing Agencies, as appropriate. The results of these activities are reflected in the Secretariat's comments and recommendations submitted to this meeting.

14. Secretariat Activities (UNEP/OzL.Pro/Excom/14/2).

15. The Administrative Costs of the Financial Mechanism (UNEP/OzL.Pro/Excom/14/12).

Other documents prepared by the Fund Secretariat:

16. Report of the Executive Committee to the Sixth Meeting of the Parties (UNEP/OzL.Pro.6/6).
17. Update of the Inventory of Approved Projects as at July 1994.
18. Update of Policies, Procedures Guidelines and Criteria as at July 1994.

Meetings:

19. The Secretariat participated in the following meeting:
- Meeting of the Economic Options Committee, Sao Paulo, 12-16 September 1994.
20. The Secretariat will make preparations for the following meetings:
- Briefing of the Steering Panel established by the Tenth Meeting of the Open-Ended Working Group of the Parties. This meeting is to be convened by the Ozone Secretariat in the offices of the Fund Secretariat on 15-16 September 1994.
 - Briefing of the Sub-Committee for the Report on the Review Under Paragraph 8 of Article 5 of the Montreal Protocol, Nairobi, 28 September 1994.

Parties operating under Article 5 paragraph 1:

Outcome of the Thirteenth Meeting of the Executive Committee:

21. The Secretariat notified Article 5 countries of projects and other relevant activities, approved at the Thirteenth Meeting of the Executive Committee.

Parties not operating under Article 5 paragraph 1:

22. Decisions taken by the Executive Committee at its Thirteenth Meeting regarding requests for bilateral contributions submitted by the Governments of France, the Republic of Singapore and the United States of America were communicated to the respective governments.

Preparation for the Thirteenth Meeting of the Executive Committee:

23. The Secretariat has, in cooperation with UNEP's Conference and Governing Council Services in Nairobi, arranged for the Fourteenth Meeting of the Executive Committee, including translation of documentation, hiring of conference staff (interpreters, translators, etc.), and provision of logistics. Letters of invitation and meeting documentation have been dispatched to members of the Executive Committee, President of the Bureau, Implementing Agencies, and NGOs.