Annex II

REVISED 2022, APPROVED 2023 AND 2024 BUDGETS OF THE FUND SECRETARIAT

			Revised	Approved	Approved
			2022	2023	2024
10	PERSONNEL COMPONENT*				
1100	Project Personnel (Title & Grade)				
	01	Chief Officer (D2)	255,011	262,662	270,542
	02	Deputy Chief Officer (D1)	251,665	259,215	266,991
	03	Programme Management Officer (P4)	177,922	183,260	188,757
	04	Senior Programme Management Officer (P5)	227,420	234,243	241,270
	05	Senior Programme Management Officer (P5)	227,420	234,243	241,270
	06	Senior Programme Management Officer (P5)	227,420	234,243	241,270
	07	Senior Programme Management Officer (P5)	227,420	234,243	241,270
	08	Information Management Officer (P4)	204,984	211,133	217,467
	09	Senior Administrative and Fund Management Officer (P5)	204,044	210,165	216,470
	10	Senior Monitoring and Evaluation Officer (P5)	227,420	234,243	241,270
	11	Programme Management Officer (P3)	139,768	143,961	148,279
	12	Chief, Information Systems Unit (P4)	150,896	155,423	160,086
	13	Programme Management Officer (P4)	177,215	182,532	188,008
	14	Associate Administrative Officer (P2)	121,610	125,258	129,016
	15	Programme Management Officer (P3)	121,610	125,258	129,016
	98	Prior Year			
1199		**Sub-Total**	**2,941,824**	**3,030,079**	**3,120,981**
1200	Consultants				
	01	Projects and technical reviews etc.	75,000	75,000	75,000
1299		**Sub-Total**	**75,000**	**75,000**	**75,000**
1300	Administrative Support Personnel*				
	01	Meeting Services Assistant (G7)	95,860	98,736	101,698
	02	Programme Management Assistant (G6)	90,704	93,426	96,228
	03	Programme Management Assistant (G5)	76,048	78,330	80,680
	04	Programme Management Assistant (G5)	71,007	73,138	75,332
	05	Information Technology Assistant (G6)	90,705	93,426	96,229
	06	Programme Management Assistant (G5)	75,048	77,299	79,618
	07	Administrative Assistant (G6)	80,507	82,922	85,410
	08	Administrative Assistant (G5)	61,339	63,179	65,074
	09	Programme Management Assistant (G5)	71,007	73,138	75,332
	10	Programme Management Assistant (G5)	71,007	73,138	75,332
	11	Programme Management Assistant (G6)	68,939	71,007	73,138
	12	Senior Human Resources Assistant (G7)	-	-	-
		Sub-Total	**852,173**	**877,738**	**904,070**
1330		Conference Servicing Cost			
1333		Meeting Services: ExCom	355,800	355,800	355,800
1334		Meeting Services: ExCom	355,800	355,800	355,800
1336		Meeting Services: ExCom	355,800		
1335		Temporary Assistance	28,200	18,800	18,800
		Sub-Total	**1,095,600**	**730,400**	**730,400**
1399		**TOTAL ADMINISTRATIVE SUPPORT**	**1,947,773**	**1,608,138**	**1,634,470**

*Personnel costs under BLs 1100 and 1300 will be reduced by US $170,910 based on 2020 actual cost differentials between staff cost in Montreal and staff cost in Nairobi covered by the Government of Canada.

			Revised	Approved	Proposed
			2022	2023	2024
1600	Travel on official business				
	01	Mission costs	208,000	208,000	208,000
	02	Network meetings (4)	50,000	50,000	50,000
1699		**Sub-Total**	**258,000**	**258,000**	**258,000**
1999		**COMPONENT TOTAL**	**5,222,597**	**4,971,217**	**5,088,452**
20	CONTRACTUAL COMPONENT				
2100	Sub-contracts				
	01	Treasury services (decision 59/51(b))	500,000	500,000	500,000
	02	Corporate consultancies			
2200	Subcontracts				
	01	Various studies			
	02	Corporate contracts	-	-	-
2999		**COMPONENT TOTAL**	**500,000**	**500,000**	**500,000**
30	MEETING PARTICIPATION COMPONENT				
3300	Travel and DSA for Article 5 delegates to Executive Committee meetings				
	01	Travel of Chairperson and Vice-Chairperson	15,000	15,000	15,000
	02	Executive meetings (2)	225,000	150,000	150,000
3999		**COMPONENT TOTAL**	**240,000**	**165,000**	**165,000**
40	EQUIPMENT COMPONENT				
4100	Expendables				
	01	Office stationery	7,000	7,000	7,000
	02	Computer expendable (software, accessories, hubs, switches, memory)	10,530	10,530	10,530
4199		**Sub-Total**	**17,530**	**17,530**	**17,530**
4200	Non-Expendable Equipment				
	01	Computers, printers	13,000	13,000	13,000
	02	Other expendable equipment (shelves, furnitures)	5,850	5,850	5,850
4299		**Sub-Total**	**18,850**	**18,850**	**18,850**
4300	Premises				
	01	Rental of office premises**	870,282	870,282	870,282
		Sub-Total	**870,282**	**870,282**	**870,282**
4999		**COMPONENT TOTAL**	**906,662**	**906,662**	**906,662**
50	MISCELLANEOUS COMPONENT				
5100	Operation and Maintenance of Equipment				
	01	Computers and printers, etc. (toners, colour printer)	8,100	8,100	8,100
	02	Maintenance of office premises	8,000	8,000	8,000
	03	Rental of photocopiers (office)	10,000	10,000	10,000
	04	Telecommunication equipment rental	8,000	8,000	8,000
	05	Network maintenance	10,000	10,000	10,000
5199		**Sub-Total**	**44,100**	**44,100**	**44,100**
5200	Reproduction Costs				
	01	ExCom and reports to MOP	10,710	10,710	10,710
5299		**Sub-Total**	**10,710**	**10,710**	**10,710**
5300	Sundries				
	01	Communications	45,000	45,000	45,000
	02	Freight charges	6,000	6,000	6,000
	03	Bank charges	2,500	2,500	2,500
	05	Staff training	20,137	20,137	20,137
	06	GST			
	04	PST			
5399		**Sub-Total**	**73,637**	**73,637**	**73,637**
5400	Hospitality and Entertainment				
	01	Hospitality costs	25,200	16,800	16,800
5499		**Sub-Total**	**25,200**	**16,800**	**16,800**
5999		**COMPONENT TOTAL**	**153,647**	**145,247**	**145,247**
GRAND TOTAL			7,022,906	6,688,126	6,805,361
		Programme support costs (9%)	341,460	351,704	362,255
COST TO MULTILATERAL FUND			**7,364,366**	**7,039,830**	**7,167,615**
	Previous budget schedule		**6,915,766**	**7,039,830**	**-**
	Increase/decrease		**448,600**	**0**	**7,167,615**

**Rental of premises will be offset by US $583,283 (based on 2020 actual expenditures) being covered from the cost differential covered by the Government of Canada leaving US $53,766 to be charged to the MLF.