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Executive Committee of the
Multilateral Fund for the
Implementation of the Montreal Protocol

Tenth Meeting
Montreal, 28-30 June 1993

UNEP FINANCIAL REPORT

This document includes:

- Comments and Recommendations from the Fund Secretariat
- UNEP Budgetary Expenditures

COMMENTS AND RECOMMENDATIONS FROM THE FUND SECRETARIAT

Comments

1. Per its agreement with the Executive Committee (UNEP/OzL.Pro/ExCom/5/Inf.3, page 3, paragraph 31), "As approved by the Executive Committee and in accordance with UNEP accounting and reporting procedures, UNEP shall submit to the Executive Committee through the Fund Secretariat . . . an annual report on income and expenditures for the previous years" The enclosed document, "UNEP Budgetary Expenditures, 1991 and 1992 Work Programmes under the Interim Multilateral Fund", is submitted to the Executive Committee in fulfilment of this requirement for calendar year 1992.
2. "UNEP Budgetary Expenditures" presents UNEP's expenditures since 1991 as at 31 December 1992. It also lists the amounts allocated by the Executive Committee for the years 1991 and 1992 and the total allocation. The budget is sub-divided into four sections: country programmes, training and networking activities, information exchange, and various.
3. Of the US \$390,000 allocated for country programme preparation, US \$330,000 was expended.
4. A detailed accounting of the four training workshops and other country support is presented in "Training and Networking Activities". Expenditures exceeded allocations for three of the four training workshops. The Training Workshop for Arabic speaking countries cost US \$75,000 less than budgeted.
5. Under the "Information Exchange" section, expenditures matched allocations with the following exceptions:
 - . The cost for the Halons and Refrigeration brochures and OzonAction database maintenance was more than expected; while
 - . The cost for short term contract, technical documentation, Ozonaction newsletters and general costs including dissemination was less than expected.
6. In total, since 1991, UNEP expended US \$2.5 of the US \$3.2 million allocated by the Executive Committee.

Recommendation

7. UNEP should continue to provide expenditures on a project-by-project or activity-by-activity basis. A separate accounting of expenditures by year would be helpful in assessing activities which occurred during a specific calendar year. Finally, the provisional report should be finalized.

UNEP budgetary expenditures
1991 and 1992 work programmes under the IMOF

PROVISIONAL

	Allocated by IMOF			Committed as of 31 December 1992
	1991 \$US	1992 \$US	Total 1991 & 1992 \$US	\$US
1. <u>Country Programmes</u>				
(Fiji, Maldives, Ghana, Uganda, Zambia, Syria)	150,000			150,000 (*)
(Botswana, Burkina Faso, Cameroon, Togo, Gambia, Malawi, Guatemala, Panama)		240,000		180,000 (**)
Sub-Total	150,000	240,000	390,000	330,000
2. <u>Training and networking activities</u>				
Training workshop for Asia (venue: Thailand)	217,000			
travel expenses				190,000
support to organizers				22,000
short term consultant/contract				14,000
direct administ. expenses				19,000
reporting costs				20,000
Training workshop for Arabic speaking countries (venue: Cairo)	217,000			
travel expenses				95,000
support to organizers				10,000
short term consultant				6,000
direct administ. expenses				16,000
reporting costs				15,000
Training workshop for Latin American countries (venue: Venezuela)	217,000			
travel expenses				205,000
support to organizers				20,000
short term consultant				15,000
direct administ. expenses				15,000
reporting costs				20,000

* (US\$ 50,000 given directly to the countries under Letters of agreement)

** (US \$60,000 given directly to the countries under Letters of agreement)

	Allocated by IMOF			Committed as of 31 December 1992
	1991 \$US	1992 \$US	Total 1991 & 1992 \$US	\$US
Training workshop for African countries (including training course on refrigerants)		210,000		
travel expenses				180,000
support to organizers				28,500
short term consultant				11,000
direct administ. expenses				12,000
reporting costs				20,000
Support to other country activities		100,000		70,000
Regional Conference for ASEAN countries in Singapore, sponsoring developing countries to assist the CFC and Halon Alternatives Conference in Washington, Pilot Workshop for CFC officers in Thailand)				
Other costs	87,000	265,000		217,000
Sub-Total	738,000	575,000	1,313,000	1,220,500
3. <u>Information Exchange</u>				
a) Computerized System				
- adaptation of existing software, ICPIC	90,000			90,000
- collection of initial information for OzonAction Clearinghouse				
Foams	50,000			50,000
Refrigeration	60,000			70,000
Halon	25,000			35,000
Aerosols		55,000		55,000
- other costs to start gathering of information and documentation	14,000			14,000
- Maintenance of OzonAction data base		190,000		220,000
- Short term contracts		135,000		35,000
- Technical documentation		50,000		
- Technical brochures 5 volumes in 3 languages (Refrigerants, Solvents, Foams, Aerosols, Fire Extinguish Subst.)	225,000			225,000
c) Ozonaction newsletter (1 issue, 5 languages in 1991) (4 issues, 5 languages in 1992)	15,000	70,000		82,000
d) General costs, including dissemination	47,000	250,000		67,000
Sub-Total	526,000	750,000	1,276,000	814,000
4. <u>Various</u>	70,000	35,000		107,000
Advisory group meeting and Expert group meetings				
Travel		100,000		72,000
Sub-Total	70,000	135,000	205,000	179,000
Total	1,484,000	1,700,000	3,184,000	2,543,500