Annex XXXIV

APPROVED 2012, 2013 AND 2014 BUDGETS OF THE FUND SECRETARIAT

			Approved	Approved	Approved
			2012	2013	2014
10	PERSONNEL COMPONENT				
1100	Project Personnel (Title & Grade)				
	01	Chief Officer (D2)	237,190	244,306	251,635
	02	Deputy Chief Officer (D1)	234,078	241,100	248,333
	03	Programme Management Officer (P3)	155,137	159,791	164,585
	04	Senior Project Management Officer (P5)	211,527	217,873	224,409
	05	Senior Project Management Officer (P5)	211,527	217,873	224,409
	06	Senior Project Management Officer (P5)	211,527	217,873	224,409
	07	Senior Project Management Officer (P5)	211,527	217,873	224,409
	08	Information Management Officer (P3)	187,036	192,647	198,426
	09	Senior Admin & Fund Management Officer (P5)*	189,785	195,478	201,342
	10	Senior Monitoring and Evaluation Officer (P5)	211,527	217,873	224,409
	11	Programme Management Officer (P3)	155,137	159,791	164,585
	12	IT Officer (P3)	130,000	133,900	137,917
	13	Associate HR Officer (P2)	-	0	-
	14	Programme Management Officer (P3)	155,137	159,791	164,585
1199		**Sub-Total**	**2,501,136**	**2,576,170**	**2,653,455**
1200	Consultants				
	01	Technical and project review	100,000	**0**	0
1299		**Sub-Total**	**100,000**	**-**	**-**
1300	Administrative Support Personnel				
	01	Admin Assistant (G8)	89,161	91,836	94,591
	02	Meeting Services Assistant (G8)	84,366	86,897	89,504
	03	Programme Assistant (G8)	89,161	91,836	94,591
	04	Senior Secretary (G6)	66,045	68,027	70,067
	05	Senior Secretary (G6)	66,045	68,027	70,067
	06	Computer Operations Assistant (G7)	89,161	91,836	94,591
	07	Programme Assistant (G6)	69,803	71,897	74,054
	08	Secretary/Clerk, Administration (G7)	74,881	77,128	79,441
	09	Registry Clerk (G5)	57,052	58,764	60,527
	10	Database Assistant (G8)	89,161	91,836	94,591
	11	Secretary, Monitoring & Evaluation (G6)	66,045	68,027	70,067
	12	IMIS Assistant (G6)	-	0	-
	13	Secretary (G6)	66,045	68,027	70,067
	14	Programme Assistant (G6)	66,045	68,027	70,067
		Sub-Total	**972,973**	**1,002,162**	**1,032,227**
1330		Conference Servicing Cost			
1333		Meeting Services: ExCom Montreal	260,000	-	-
1334		Meeting Services: ExCom Montreal	260,000	-	-
1336		Meeting Services: ExCom Montreal	260,000	-	-
1335		Temporary assistance	43,782	-	-
		Sub-Total	**823,782**	**-**	**-**
1399		**TOTAL ADMINISTRATIVE SUPPORT**	**1,796,755**	**1,002,162**	**1,032,227**

* Difference in cost between P4 and P5 is to be charged to BL 2101

Note: Personnel costs under 1100 and 1300 will be offset by an estimated amount of US $324,100 from the Government of Canada cost differentials contribution.

			Approved 2012	Approved 2013	Approved 2014
1600	Travel on official business				
	01	Mission Costs	208,000	-	-
	02	Network Meetings (4)	20,000	-	-
1699		**Sub-Total**	**228,000**	**-**	**-**
1999		**COMPONENT TOTAL**	**4,625,891**	**3,578,332**	**3,685,682**
20	CONTRACTUAL COMPONENT				
2100	Sub-contracts				
	01	Treasury services (Decision 59/51 (b))	500,000	-	-
	02	Corporate contracts	-	-	-
2999		**COMPONENT TOTAL**	**500,000**	**-**	**-**
30	MEETING PARTICIPATION COMPONENT				
3300	Travel & DSA for Art 5 delegates to ExCom Meetings				
	01	Travel of Chairperson and Vice-Chairperson	15,000	-	-
	02	Executive Committee (3)	225,000	-	-
3999		**COMPONENT TOTAL**	**240,000**	**-**	**-**
40	EQUIPMENT COMPONENT				
4100	Expendables				
	01	Office Stationery	17,550	-	-
	02	Computer expendable (Software, accessories, hubs, switches, memory)	10,530	-	-
4199		**Sub-Total**	**28,080**	**-**	**-**
4200	Non-Expendable Equipment				
	01	Computers, printers	13,000	-	-
	02	Other expendable equipment (Shelves, Furnitures)	5,850	-	-
4299		**Sub-Total**	**18,850**	**-**	**-**
4300	Premises				
	01	Rental of office premises**	870,282	-	-
		Sub-Total	**870,282**	**-**	**-**
4999		**COMPONENT TOTAL**	**917,212**	**-**	**-**

**The rental costs will be offset by an estimated amount of US $834,366 from the Government of Canada cost differential leaving an amount of US $35,916 to be charged to the Fund

			Approved	Approved	Approved
			2012	2013	2014
50	MISCELLANEOUS COMPONENT				
5100	Operation and Maintenance of Equipment				
	01	Computers and printers, etc.(toners, colour printer)	8,100	-	-
	02	Maintenance of office premises	8,000	-	-
	03	Rental of photocopiers (office)	15,000	-	-
	04	Telecommunication equipment rental	8,000	-	-
	05	Network maintenance	10,000	-	-
5199		**Sub-Total**	**49,100**	**-**	**-**
5200	Reproduction Costs				
	01	Executive Committee meetings and reports to MOP	15,300	-	-
5299		**Sub-Total**	**15,300**	**-**	**-**
5300	Sundries				
	01	Communications	58,500	-	-
	02	Freight Charges	13,500	-	-
	03	Bank Charges	4,500	-	-
	05	Staff Training	20,137	-	-
5399		**Sub-Total**	**96,637**	**-**	**-**
5400	Hospitality & Entertainment				
	01	Hospitality costs	24,000	-	-
5499		**Sub-Total**	**24,000**	**-**	**-**
5999		**COMPONENT TOTAL**	**185,037**	**-**	**-**
GRAND TOTAL			6,468,140	3,578,332	3,685,682
		Programme Support Costs (13%)	451,634	465,183	479,139
COST TO MULTILATERAL FUND			**6,919,774**	**4,043,516**	**4,164,821**
	Previous budget schedule		**3,884,905**	**4,001,453**	
	Increase/decrease		**3,034,869**	**42,063**	**4,164,821**