

Decision relevant to Evaluation at the 98th Executive Committee Meeting (extracts from Final Report of the Meeting [UNEP/OzL.Pro/ExCom/98/64](#))

DECISION	AGENDA ITEM	RELATED DOCUMENTS
Decision 98/17	Programme implementation 6 (c) 2026 consolidated project completion report	UNEP/OzL.Pro/ExCom/98/7

AGENDA ITEM 6: PROGRAMME IMPLEMENTATION

(c) 2026 consolidated project completion report

63. Introducing the sub-item, the Chair said that the 2026 consolidated project completion report (document UNEP/OzL.Pro/ExCom/98/7) contained two distinct sections, the first referring to the monitoring component of the project completion report (PCR), and the second referring to the evaluation component of the PCR, including lessons learned.

64. The representative of the Secretariat introduced section I of the report, and the Senior Evaluation Officer introduced section II of the report and the recommendations.

65. One member said that the summaries provided were helpful and that the lessons learned would assist the Executive Committee in its future work. Noting that his country's policy was to recognize two sexes, male and female, he emphasized the need to use clear and accurate language and to avoid the use of ambiguous terms, specifically in relation to gender, in the decisions or recommendations of the Committee. Another member welcomed the high rate of submission of PCRs and the efforts made to strengthen follow-up and evaluation activities for projects, while seeking further information on how the lessons learned would be taken into account in the creation of new projects; on what remaining challenges were faced in the implementation of projects; and on the participation of women in projects, for example through the inclusion of relevant indicators in project proposals.

66. The Senior Evaluation Officer said that the lessons learned identified in the document pointed to practical areas for improvement that could be used by the implementing agencies when preparing projects and by project officers when reviewing projects. Areas included due diligence before implementation, which had been reported as an important aspect in conversion projects, and support to small and medium-sized enterprises, particularly with regard to the early assessment of technologies and consideration of supply chains. He was working with the Secretariat on the finalization, by the end of 2026, of the PCR module in the knowledge management system, which would assist follow-up on implementation and the reporting of the different indicators.

67. The Executive Committee decided:

- (a) To note the 2026 consolidated project completion report (PCR) contained in document UNEP/OzL.Pro/ExCom/98/7;
- (b) To request:
 - (i) Bilateral and implementing agencies to submit at the 99th meeting, for consideration by the Executive Committee at the 100th meeting, outstanding PCRs for multi-year agreements (MYAs) and individual projects or to provide reasons for failing to do so;
 - (ii) Lead and cooperating implementing agencies to continue coordinating their work closely in finalizing their respective portions of PCRs to facilitate the timely submission of the reports by the lead implementing agency;

- (iii) Bilateral and implementing agencies, when filling in the data for PCR submissions, to ensure the inclusion of relevant and useful information and to report on lessons UNEP/OzL.Pro/ExCom/98/64 17 learned and reasons for delays in project implementation for their use in future improvements in project design and implementation; and
- (c) To invite all those involved in the preparation and implementation of MYAs and individual projects, in particular the Secretariat and the bilateral and implementing agencies, to take into consideration the lessons learned from PCRs, where applicable.

(Decision 98/17)