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Executive Committee of
the Multilateral Fund for the
Implementation of the Montreal Protocol

Twentieth Meeting
Montreal, 16-18 October 1996

SECRETARIAT ACTIVITIES

1. This document reports on the activities undertaken by the Fund Secretariat since the Nineteenth Meeting of the Executive Committee during the period mid-May 1996 to mid-October 1996.

Notification of the Decisions of the Nineteenth Meeting of the Executive Committee:

Article 5 countries:

2. Decisions taken by the Executive Committee at its Nineteenth Meeting regarding project approvals and other relevant decisions were communicated to the concerned governments of Article 5 countries.

Non-Article 5 Countries:

3. The Secretariat notified the Governments of France and Switzerland of the approval of their bilateral requests by the Executive Committee at its Nineteenth Meeting.

Resource Allocation:

4. In accordance with decision 19/4 and upon ensuring that adequate resources were received by the Fund, the Treasurer of the Multilateral Fund was requested to transfer to the pertinent Implementing Agencies the funding recommended by the Executive Committee. The Secretariat notified the governments concerned of this action.

Coordination with the Implementing Agencies:

5. Pursuant to the decision of the Executive Committee at its 16th Meeting (UNEP/OzL.Pro/ExCom/16/20, Annex III), the Secretariat discussed with the Implementing Agencies all the relevant decisions taken by the Committee at its 19th Meeting.

Consultation with FAO:

6. As per Decision 19/5 the Fund Secretariat consulted with the Food and Agriculture Organization of the United Nations on efforts taken by it for the transition to alternatives to methyl bromide. FAO informed the Secretariat that it would support to the extent possible the FAO Member Countries in their efforts to comply with the terms of the Montreal Protocol. It offered to collaborate with UNEP and other organizations in ensuring a transition from methyl bromide to environmentally less harmful fumigants.

Review of Project Proposals, Country Programmes and Work Programme amendments:

7. The Secretariat provided comments regarding bilateral co-operation, work programme amendments (only country programme preparation and institutional strengthening as per Decision 19/10), country programmes and project proposals to Article 5 countries, donor countries and Implementing Agencies, as appropriate.

8. In total, the Secretariat received 144 project proposals, including bilateral requests, work programme amendments and investment project proposals, at a total value of over US \$ 90 million.

Bilateral Co-operation:

9. The Secretariat received 17 project proposals for bilateral co-operation from the governments of Australia, Austria, Canada, Finland, France, and the United States of America. Seven requests (UNEP/OzL.Pro/ExCom/20/IS/1) were reviewed and processed by the Secretariat and were approved intersessionally. The remaining requests from the governments of Australia, Finland and France are being submitted to the Twentieth Meeting of the Executive Committee.

Work programme amendments:

10. The Secretariat reviewed those amendments that relate to country programme preparation and institutional-strengthening projects.

Investment projects:

11. The Implementing Agencies submitted 104 investment project proposals, which were evaluated according to the established guidelines and criteria.

Country programmes:

12. The Secretariat processed ten country programmes to be submitted to the Executive Committee at its Twentieth Meeting.

Documents and Policy Papers prepared by the Fund Secretariat:

13. Of the documents included in the list of documents (UNEP/OzL.Pro/ExCom/20/Inf.1), the Secretariat prepared the following documents:

- Secretariat activities (UNEP/OzL.Pro/ExCom/20/2).
- Overview of policy issues identified during project review (UNEP/OzL.Pro/ExCom/20/6).
- Bilateral co-operation (UNEP/OzL.Pro/ExCom/20/7).
- Consolidated progress report (UNEP/OzL.Pro/ExCom/20/40).
- Progress reports on bilateral co-operation (UNEP/OzL.Pro/ExCom/20/41).
- Progress of implementation of country programmes (UNEP/OzL.Pro/ExCom/20/56).
- Discrepancy between the data reported by a Party to the Ozone Secretariat and the data presented by the Party to the Executive Committee of the Multilateral Fund (UNEP/OzL.Pro/ExCom/20/57).
- Monitoring and Evaluation System for the Multilateral Fund (a draft report) (UNEP/OzL.Pro/ExCom/20/58). (This document was prepared by a consultant engaged by the Secretariat).

- Phase-out of ozone-depleting substances (ODS) in small- and medium-sized enterprises (a paper from the Fund Secretariat) (UNEP/OzL.Pro/ExCom/20/61).
- Residual sectoral consumption and umbrella projects (UNEP/OzL.Pro/ExCom/20/62).
- Report on the first meeting of the Executive Committee's Sub-Group on the Production Sector (UNEP/OzL.Pro/ExCom/20/63).
- Guidelines for calculating incremental costs in the tobacco sector (UNEP/OzL.Pro/ExCom/20/64).
- Safety related costs in projects using hydrocarbon technology (UNEP/OzL.Pro/ExCom/20/65).
- Capital and operating costs in the halon fire extinguisher sub-sector (UNEP/OzL.Pro/ExCom/20/66).
- Study on low pressure versus high pressure foaming machines (UNEP/OzL.Pro/ExCom/20/67).
- The application of hydrochloroflourocarbons (HCFCs) in projects funded by the Multilateral Fund (UNEP/OzL.Pro/ExCom/20/69).

Review and Update of Database and Documents:

14. The Secretariat reviewed and updated the following documents:
 - Inventory of Approved Projects as at May 1996.
 - Policies, Procedures Guidelines and Criteria as at May 1996.
 - Country Programme Summary Sheets as at May 1996.

Meetings:

15. The Fund Secretariat was represented at the following meetings:
 - Seminar on Equipment Conversion in Commercial Refrigeration, Kansas City, USA, 17-18 May 1996.
 - Workshop on Training in Safety Aspects of CFC Substitution organised by UNEP IE, Hangzhou, China 22-24 May 1996.
 - Workshop on Methyl Bromide Alternatives, Toronto, Canada, 30-31 May 1996.
 - Hydrocarbon Prospects Workshop, Schaffhausen, Switzerland, 5-7 June 1996.
 - Meeting of the TEAP on "Replenishment of the Fund", Maastricht, Netherlands, 11-14 June 1996.
 - Visit to halon fire extinguisher manufacturer, Birmingham, USA, 17 June 1996.
 - ODSNET Meeting for the South East Asia and the Pacific, Bandar Seri Begawan, Brunei Darussalam, 13-16 August 1996.
 - Round-table with Government and Industry Representatives on ODS Issues, Skopje, Macedonia, 20 August 1996.
 - Fourteenth Meeting of the Implementation Committee, Geneva, Switzerland, 23-25 August 1996.
 - Meeting of Sub-Group for Production Sector, Geneva, Switzerland, 25 August 1996.
 - Thirteenth Meeting of the Open-ended Working Group, Geneva, Switzerland, 26-29 August 1996.

- First Meeting of the Bureau of the Seventh Meeting of the Parties, Geneva, Switzerland, 30 August 1996.
- Policy Dialogue Meeting of Implementing Agencies with Article-5-Countries, Geneva, Switzerland, 30 August 1996.
- China First National Conference on Ozone Layer Protection, Beijing, China, 16-17 September.
- Conference on Current Issues Relating to the Implementation of the Montreal Protocol in India with Representatives of Government, Industry and NGOs, New Delhi, India, 19-21 September 1996

16. The Secretariat convened the following meetings:

- Telephone Conference between the Fund Secretariat and the Implementing Agencies, 29 May 1996.
- Meeting of Halon Experts for a discussion of capital and operating costs for halon fire extinguisher sub-sector, 27-28 June 1996.
- Co-ordination Meeting between the Fund Secretariat and Implementing Agencies, 2-3 July 1996.

Preparation for the Twentieth Meeting of the Executive Committee:

17. The Secretariat has arranged for the Meeting of the Sub-Committee on Project Review and for the Twentieth Meeting of the Executive Committee. Letters of invitation, and meeting documentation have been dispatched to members of the Executive Committee, the President of the Bureau, the Implementing Agencies, and to NGOs.