Annex III

REVISED BUDGET FOR 2003

		APPROVED 2003	REVISED 2003	Difference	Explanatory remarks of 2003 revised budget
10	PERSONNEL COMPONENT				
1100	Project Personnel (Title & Grade)				
	01 Chief Officer	129,430	275,407	145,977	based on the actual monthy expenditures for the period January-August 2003, and the additional costs associated with the separation of the Chief Officer.
	02 Deputy Chief Officer (Economic Cooperation)	116,699	139,000	22,301	costs of P5 posts estimated on the basis of the average of actual monthly expenditure for the period January - August 2003
	03 Deputy Chief officer (Technical Cooperation)	116,699	139,000	22,301	
	04 Senior Project Management Officer	116,699	139,000	22,301	
	05 Senior Project Management Officer	116,699	139,000	22,301	
	06 Senior Project Management Officer	116,699	139,000	22,301	
	07 Senior Project Management Officer	116,699	139,000	22,301	
	08 Information Management Officer	85,933	122,906	36,973	cost of P3 post estimated on the basis of the actual monthly expenditures for the period January-August 2003
	09 Admin & Fund Management Officer	100,786	124,712	23,926	cost of P4 post estimated on the basis of the actual monthly expenditures for the period January-August 2003
	10 Senior Monitoring and Evaluation Officer	116,699	139,000	22,301	Cost of P5 post Estimated on the basis of the average of actual montly expenditures for the period January-August 2003
	11 Associate Executive Assistant	58,350	58,350	-	
1199	**Sub-Total**	**1,191,391**	**1,554,375**	362,984	
1200	Consultants				
	01 Technical and project review	150,000	150,000	-	
1299	**Sub-Total**	**150,000**	**150,000**	-	
1300	Administrative Support Personnel				
	01 Admin Assistant	46,818	54,000	7,182	cost of G8 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	02 Meeting Services Assistant	42,656	51,096	8,440	cost of G7 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	03 Programme Assistant	46,818	54,000	7,182	cost of G8 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	04 Senior Secretary (Deputy Chief, EC)	38,495	40,000	1,505	cost of G6 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	05 Senior Secretary (Deputy Chief, TC)	38,495	40,000	1,505	cost of G6 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	06 Computer Operations Assistant	46,818	54,000	7,182	cost of G8 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	07 Secretary (Prog. Officers -2)	38,495	40,000	1,505	cost of G6 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	08 Secretary/Clerk, Administration	33,293	34,000	707	cost of G5 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	09 Registry Clerk	27,050	32,892	5,842	cost of G4 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	10 Database Assistant	46,818	54,000	7,182	cost of G8 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	11 Secretary, Monitoring & Evaluation	37,454	40,000	2,546	cost of G6 post estimated on the basis of the average of actual montly expenditures including overtime for the period January-August 2003
	Sub-Total	443,210	493,988	50,778	
1320	Conference Servicing Cost				
1333	Meeting Services: ExCom (3) & Sub-Committees (6)	600,000	600,000	-	
1335	Temporary assistance	50,000	50,000	-	
1399	**TOTAL ADMINISTRATIVE SUPPORT COST**	**1,093,210**	**1,143,988**	50,778	
1600	Travel on official business				
	01 Mission Costs	160,000	160,000	-	
19	COMPONENT TOTAL	**2,594,601**	**3,008,363**	413,762	

			APPROVED 2003	REVISED 2003	DIFFERENCE	REMARKS
20	CONTRACTUAL COMPONENT					
2100	Sub-contracts					
	01	Information Materials	30,000	30,000	-	
2200	Sub-contracts					
	02	Information Strategy	57,750	57,750		
			(57,750)	(57,750)		No financial implication on the overall budget since the amount was already Approved
29		COMPONENT TOTAL	**30,000**	**30,000**	**-**	by ExCom decision 40/53
30	MEETING PARTICIPATION COMPONENT					
3300	Travel & DSA for Art 5 delegates to ExCom Meetings					
	01	Travel of Chairperson and Vice-Chairperson	30,000	30,000	-	
	02	Executive Committee (3) & Sub-Committees (6)	225,000	225,000	-	
	03	Informal Sub-Group Meetings	30,000	30,000	-	
39		COMPONENT TOTAL	**285,000**	**285,000**	-	
40	EQUIPMENT COMPONENT					
4100	Expendables					
	01	Office Stationery	15,000	15,000	-	
	02	Software	9,000	9,000	-	
		Sub-Total	24,000	24,000	-	
4200	Non-Expendable Equipment					
	01	Computers, printers	10,000	10,000	-	
	02	Others	5,000	5,000	-	
		Sub-Total	15,000	15,000	-	
4300	Premises					
	01	Rental of office premises	310,000	310,000	-	
49		COMPONENT TOTAL	349,000	349,000	-	

			APPROVED 2003	REVISED 2003	DIFFERENCE	REMARKS
	MISCELLANEOUS COMPONENT					
51	Operation and Maintenance of Equipment					
	01	Computers and printers, etc.	9,000	9,000	-	
	02	Maintenance of office premises	9,000	9,000	-	
	03	Rental of photocopiers	15,000	15,000	-	
	04	Telecommunication equipment	9,000	9,000	-	
	05	Network maitenance	12,000	12,000	-	
		Sub-total	54,000	54,000	-	
52	Reporting Costs					
	01	Executive Committee meetings				
	02	Others	20,000	20,000	-	
		Sub-total	20,000	20,000	-	
53	Sundries					
	01	Communications	40,000	40,000	-	
	02	Freight Charges	15,000	15,000	-	
	03	Bank Charges	5,000	5,000	-	
	04	Staff training (carried over)	38,000	38,000	-	
		Sub-total	98,000	98,000	-	
					-	
54	01	Hospitality costs	10,000	10,000	-	
59		COMPONENT TOTAL	**182,000**	**182,000**	-	
					-	
GRAND TOTAL			3,440,601	3,854,363	413,762	
					-	
		Programme Support Costs (13%) (applied to budget lines 11 and 13.01 to 13.11 only)	212,498	266,287	53,789	
Less		Cost covered by Government of Canada *	(350,000)	(350,000)	-	
COST TO MULTILATERAL FUND			**3,303,099**	**3,770,650**	467,551	

*Contribution of the Government of Canada is to offset cost differentials for having the Secretariat in Montreal as opposed to Nairobi