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Executive Committee of
the Multilateral Fund for the
Implementation of the Montreal Protocol

Fifteenth Meeting
Montreal, 13-16 December 1994

SECRETARIAT ACTIVITIES

1. This document reports on the activities undertaken by the Fund Secretariat since the Fourteenth Meeting of the Executive Committee during the period October to mid-November 1994.
2. The Secretariat has received the following documents for consideration by the Executive Committee:
 - Report from the Treasurer on Contributions and Fund Disbursements (UNEP/OzL.Pro/ExCom/15/4).
 - Draft Report on the Review Under Paragraph 8 of Article 5 of the Montreal Protocol (UNEP/OzL.Pro/ExCom/15/40).
 - Options for Incremental Operational Cost Durations in the Domestic Refrigeration Sector (Draft) (Submitted by UNDP, UNIDO and the World Bank) (UNEP/OzL.Pro/ExCom/15/44).

Intersessional Approval

3. The Secretariat received the following requests for intersessional approval from:

- The Government of Canada to credit US \$392,890 against its contribution to the Fund, for bilateral cooperation with Brazil (Technology Transfer Workshop: Phase II), Chile (Bromosorb Technology in Commodity Fumigation) and Asia (Initiative to Help Phase Out the Release of Ozone Depleting Substances (ODS) by Asian Small and Medium Sized Enterprises) (UNEP/OzL.Pro/ExCom/15/IS/2).
- The Government of the United States to credit US\$ 185,000 against its 1994 contribution, for bilateral cooperation with Mexico (Remainder of Institutional Strengthening Grant) and Colombia (Project Preparation/Demonstration Project).
- The World Bank for a proposed project valued at US \$2,526,780 in Brazil (CFC 11/12 to Cyclopentane/HFC-134a Foaming Agent/Refrigerant Factory Conversion at METALFRIO S.A.). (UNEP/OzL.Pro/ExCom/15/IS/1).

4. In accordance with the Committee's policy for approving projects on a no-objection basis (UNEP/OzL.Pro/ExCom/11/36, paragraph 156 and UNEP/OzL.Pro/ExCom/14/15, paragraph 45), these requests, inclusive of the Secretariat's comments and recommendations, were faxed to members of the Executive Committee on 31 October 1994, requesting them to notify the Fund Secretariat of any objection to the proposed activities before 16 November 1994. Several objections were received by 8 November 1994.

5. These requests are consequently being resubmitted to the Fifteenth Meeting of the Executive Committee.

Bilateral Cooperation

6. In addition to the resubmitted bilateral cooperation activities mentioned in paragraph 6 above, requests were received from the Government of the United States of America to credit an additional US \$162,000 for bilateral cooperation with Malaysia (project preparation in halon sector), Uruguay (training programme in halon sector) and Venezuela (demonstration project in MAC servicing; training programme to achieve ODS phase-out in the military sector). (UNEP/OzL.Pro/ExCom/15/6).

7. Agencies' Progress Reports

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| • UNDP | (UNEP/OzL.Pro/ExCom/15/8). |
| • UNEP | (UNEP/OzL.Pro/ExCom/15/9). |
| • UNIDO | (UNEP/OzL.Pro/ExCom/15/10). |
| • World Bank | (UNEP/OzL.Pro/ExCom/15/11). |

8. Agencies' Work Programme Amendments:

Amendments to 1994 Work Programmes were submitted by:

- UNDP (UNEP/OzL.Pro/ExCom/15/12).
- UNEP (UNEP/OzL.Pro/ExCom/15/13).
- UNIDO (UNEP/OzL.Pro/ExCom/15/14).
- The World Bank (UNEP/OzL.Pro/ExCom/15/15).

9. Country Programmes:

Country programmes were received for:

- Barbados (UNEP/OzL.Pro/ExCom/15/16).
- Mozambique (UNEP/OzL.Pro/ExCom/15/17).
- Niger (UNEP/OzL.Pro/ExCom/15/18).
- Swaziland (UNEP/OzL.Pro/ExCom/15/19).
- China (Amendment) (UNEP/OzL.Pro/ExCom/15/20).

10. Project proposals:

Project proposals were received from the implementing agencies for projects in the following countries:

- Algeria (UNEP/OzL.Pro/ExCom/14/21).
- Argentina (UNEP/OzL.Pro/ExCom/15/22).
- Brazil (UNEP/OzL.Pro/ExCom/15/23).
- China (UNEP/OzL.Pro/ExCom/15/24).
- Colombia (UNEP/OzL.Pro/ExCom/15/25).
- Egypt (UNEP/OzL.Pro/ExCom/15/26).
- Guatemala (UNEP/OzL.Pro/ExCom/15/27).
- Indonesia (UNEP/OzL.Pro/ExCom/15/28).
- Jordan (UNEP/OzL.Pro/ExCom/15/30).
- Malaysia (UNEP/OzL.Pro/ExCom/15/31).
- Mauritius (UNEP/OzL.Pro/ExCom/15/32).
- Mexico (UNEP/OzL.Pro/ExCom/15/33).
- Peru (UNEP/OzL.Pro/ExCom/15/34).
- Syria (UNEP/OzL.Pro/ExCom/15/35).
- Thailand (UNEP/OzL.Pro/ExCom/15/36).
- Turkey (UNEP/OzL.Pro/ExCom/15/37).
- Uruguay (UNEP/OzL.Pro/ExCom/15/38).
- Viet Nam (UNEP/OzL.Pro/ExCom/15/39).

11. The following documents were prepared by the Secretariat for the Fifteenth Meeting of the Executive Committee:

- Secretariat Activities
(UNEP/OzL.Pro/Excom/15/2).
- Overview of Issues Identified during Project Preview
(UNEP/OzL.Pro/Excom/15/3).
- Revised 1994 and 1995 Budgets of the Fund Secretariat
(UNEP/OzL.Pro/ExCom/15/5).
- Consolidated Progress Report
(UNEP/OzL.Pro/ExCom/15/7).
- Should the Multilateral Fund Finance the Conversion Efforts of Enterprises in Article 5 Countries which Export to Non-Article 5 Countries (Draft)
(UNEP/OzL.Pro/Excom/15/41).
- Draft Terms of Reference for an Expert Group on the Production of Substitutes for Ozone Depleting Substances
(UNEP/OzL.Pro/Excom/15/42).
- Meeting of the Needs of Article 5 Parties for Controlled Substances During the Grace and Phase-out Periods - an Update
(UNEP/OzL.Pro/Excom/15/43).

12. The Secretariat provided comments regarding bilateral assistance, work programme amendments, country programmes and project proposals to Article 5 countries, donor countries and Implementing Agencies, as appropriate.

13. The Secretariat received over 130 project proposals in the week between 25 October and 1 November 1994. The proposals were evaluated according to established guidelines and practice. Extensive and detailed discussions were held with the representatives of the implementing agencies concerned and with Governments which had submitted proposals for bilateral cooperation, in the course of project evaluation. In around 90 per cent of cases, agreement was reached on the final form of the proposals and the incremental costs therein.

14. In some instances, projects were revised by implementing agencies following these discussions and appear in meeting papers with a straightforward recommendation from the Secretariat for approval. In other instances, project documentation has not been revised because of timing and other constraints. In these cases, the adjustment to the projects are detailed in the Secretariat's project evaluation sheets, along with an indication, where relevant, that the variations proposed have been agreed with the implementing agency.

15. Noting the extremely short time available for project evaluation, and the very large number of projects submitted, the Secretariat would like to record its thanks to Governments and implementing agencies for the cooperation extended in preparing proposals for consideration by the Executive Committee.

16. The results of these activities are reflected in the Secretariat's comments and recommendations submitted to this meeting.

Other documents prepared by the Fund Secretariat:

- Update of the Inventory of Approved Projects as at September 1994.
- Update of Policies, Procedures Guidelines and Criteria as at October 1994.

Meetings:

17. The Secretariat participated in the following meetings:

- Meeting with the Government of Cuba and UNDP, Havana, 23-26 October 1994.
- The CFC Conference and Halon Alternative Conference, Washington D.C., 24-26 October 1994.
- The Sixth OORG Meeting, World Bank, Washington D.C., 27 October 1994.
- Discussion Between Panel of Experts and the Fund Secretariat on the Draft Terms of Reference for an Expert Group on the Production of Substitutes for Ozone Depleting Substances, Montreal, 28 October 1994.
- Meeting with the Implementing Agencies (UNDP, UNIDO, The World Bank) in Washington, 31 October 1994, to discuss how to address the expected shortfall in funds available for commitment at the 15th Meeting.
- Meeting of the Second Council of the GEF, Washington D.C., 31 October-3 November 1994.

18. The Secretariat made preparations for the following meetings:

- Sub-Committee for the Report on the Review Under Paragraph 8 of Article 5 of the Montreal Protocol, Montreal, 12 December 1994.
- Sub-Committee for Project Review, Montreal Protocol, Montreal, 12 December 1994.

Parties operating under Article 5 paragraph 1:

Outcome of the Fourteenth Meeting of the Executive Committee:

19. The Secretariat notified Article 5 countries of projects and other relevant activities, approved at the Fourteenth Meeting of the Executive Committee.

Parties not operating under Article 5 paragraph 1:

20. Decisions taken by the Executive Committee at its Fourteenth Meeting regarding requests for bilateral contributions submitted by the Governments of France and Canada were communicated to the governments concerned.

Preparation for the Fifteenth Meeting of the Executive Committee:

21. The Secretariat has arranged for the Fifteenth Meeting of the Executive Committee, including translation of documentation, hiring of conference staff (interpreters, translators, etc.), and provision of logistics. Letters of invitation and meeting documentation have been dispatched to members of the Executive Committee, the President of the Bureau, the Implementing Agencies, and to NGOs.