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Executive Committee of the
Multilateral Fund for the
Implementation of the Montreal Protocol

Tenth Meeting
Montreal, 28-30 June 1993

SECRETARIAT ACTIVITIES

1. This document reports on the activities undertaken by the Fund Secretariat since the Ninth Meeting of the Executive Committee during the period April through June 1993.

Documents Received at the Secretariat:

2. The Secretariat has received the following documents for consideration of the Executive Committee:

- Report from the treasurer (UNEP/OzL.Pro/ExCom/10/4);
- Request for bilateral contributions (UNEP/OzL.Pro/ExCom/10/5).

Agencies progress reports:

- UNDP (UNEP/OzL.Pro/ExCom/10/9);
- UNEP (UNEP/OzL.Pro/ExCom/10/10);
- UNIDO (UNEP/OzL.Pro/ExCom/10/11);
- World Bank (UNEP/OzL.Pro/ExCom/10/12).

Amendments to agencies work programmes:

- UNDP (UNEP/OzL.Pro/ExCom/10/13);
- UNIDO (UNEP/OzL.Pro/ExCom/10/14);
- World Bank (UNEP/OzL.Pro/ExCom/10/15).

Agencies Financial Reports:

- UNDP (UNEP/OzL.Pro/ExCom/10/16);
- UNEP (UNEP/OzL.Pro/ExCom/10/17);
- World Bank (UNEP/OzL.Pro/ExCom/10/18).

Country Programmes:

- Algeria (UNEP/OzL.Pro/ExCom/10/19);
- Cameroon (UNEP/OzL.Pro/ExCom/10/20);
- Cuba (UNEP/OzL.Pro/ExCom/10/21);
- Fiji (UNEP/OzL.Pro/ExCom/10/22);
- Guatemala (UNEP/OzL.Pro/ExCom/10/23);
- Iran (UNEP/OzL.Pro/ExCom/10/24);
- Jordan (UNEP/OzL.Pro/ExCom/10/25);
- Maldives (UNEP/OzL.Pro/ExCom/10/26);
- Mauritius (UNEP/OzL.Pro/ExCom/10/27);
- Panama (UNEP/OzL.Pro/ExCom/10/28);
- Philippines (UNEP/OzL.Pro/ExCom/10/29);
- Uruguay (UNEP/OzL.Pro/ExCom/10/30).

Project Proposals:

- China (UNEP/OzL.Pro/ExCom/10/31);
- Egypt (UNEP/OzL.Pro/ExCom/10/32);
- India (UNEP/OzL.Pro/ExCom/10/33);
- Thailand (UNEP/OzL.Pro/ExCom/10/34).

Information documents:

- Discussion Memorandum on baseline ODS prices for calculating project incremental cost (UNEP/OzL.Pro/ExCom/10/Inf.2)

Documents prepared by the Secretariat for the Tenth Meeting of the Executive Committee:

3. Comments and recommendations were prepared in consultation with the Implementing Agencies on the amendments to the Work Programmes, the project proposals and the country programmes received. They are submitted with their corresponding documents.

4. The Secretariat revised the following documents which are being resubmitted for consideration:

- Draft Report on the Operation of the Financial Mechanism since 1 January 1991 (UNEP/OzL.Pro/ExCom/10/36)

- Proposed Three-Year Plan and Budget for the Fund Operations, 1994-1996 (UNEP/OzL.Pro/ExCom/10/37)
- Incremental Cost Policies and Operational Interpretations (UNEP/OzL.Pro/ExCom/10/39)

5. The Secretariat also prepared the following documents for the consideration of the Committee:

- Consolidated Progress Report of the Implementing Agencies (UNEP/OzL.Pro/ExCom/10/8)
- Status Report on Country Programmes (UNEP/OzL.Pro/ExCom/10/35)
- The revised Report of the Sub-Committee on the Outstanding Contributions to the Multilateral Fund (UNEP/OzL.Pro/ExCom/10/6)

6. The Information Kit has been finalized and the folder is being presented for information.

Meetings:

7. The Secretariat participated in the following meetings:

- Eighth Ministerial Meeting on the Environment in Latin America and the Caribbean, Santiago de Chile, 11-16 March 1993:

The Director of the UNEP Regional Office for Latin America and the Caribbean (ROLAC) invited the Fund Secretariat to participate in the meeting. A presentation on the Multilateral Fund and implications to the Latin America and Caribbean countries was made. Also, discussions on the financial mechanism of the Montreal Protocol were held with several Government officials and regional organizations.

- Meeting on institutional arrangements for ODS phase-out strategy in the English-speaking Caribbean countries, Port-of-Spain, Trinidad and Tobago, 21-28 March 1993:

The Director of UNEP/ROLAC invited the Fund Secretariat to participate in a meeting on institutional, financial and administrative arrangements for capacity building on a sub-regional basis, including the elimination of ODS. The meeting was held in the Caribbean Industrial Research Institute (CARIRI) Headquarters, in Port-of-Spain, which has been singled out by the UNEP Office for the purpose of sub-regional implementation of environmental programmes vis-a-vis industrial enterprises. A work plan, time table and budget was prepared in which CARIRI

in collaboration with the implementing agency concerned, could play an active part in the phase-out of ODS's in the entire Caribbean region.

- Inter-governmental meeting for bilateral assistance programmes, Washington, D.C., 24 March 1993:

The US Environmental Protection Agency invited the Fund Secretariat to attend a meeting on joint bilateral assistance programmes under the Financial Mechanism.

- Meetings with Chemical Distributing Company and Refrigeration manufacturers

A technical mission to refrigeration and foam manufacturing facilities in Toronto, Canada, was undertaken on 29-30 March 1993:

Issues involved in the use of new ODS-free chemicals as blowing agents in the manufacture of foam products as well as new substances used as refrigerants were discussed with the plant managers. These included new technologies under development and their stages of development; licensing fees for technology transfer; incremental investment cost involved in the conversion; and operational and maintenance costs and possible savings.

- Meetings of the Chief Office with the World Bank officials, Washington, D.C., 9 April 1993 and discussions on the incremental cost paper.
- International Conference on CFC and Halon Alternatives, Beijing, China 18-23 April 1993:
- Seventeenth Session of UNEP's Governing Council, Nairobi, Kenya, 10-14 May 1993.
- Third Meeting of the Ozone Operations Resource Group (OORG), held at the World Bank Headquarters in Washington, D.C., 18 May 1993.

8. The Secretariat convened a Co-ordination Meeting of the Implementing Agencies in Montreal on 31 March and 1 April 1993. Representatives of UNDP, UNEP, UNIDO and the World Bank participated in the meeting.

The Secretariat made a presentation on the three-year plan and budget document. The implementing agencies provided inputs on their capacity to deliver projects on a sector and sub-sector basis taking into account the increasing capacities of Article 5 countries, their own capacity and performance, the anticipated projects during the budget period, and the existing policies of the Executive Committee.

Other issues discussed included the preparation of an operational document on incremental costs. At the end of the discussions it was agreed that the Secretariat should prepare a draft

incremental cost document on the basis of the two documents prepared by the World Bank and the Secretariat, and review it with the World Bank at a later date.

Article 5 Countries:

Outcome of the Ninth Meeting of the Executive Committee:

9. The Secretariat notified Article 5 countries of projects and other activities relevant to them approved at the Ninth Meeting of the Executive Committee.

Requests for Institutional Strengthening:

10. The Secretariat discussed the institutional strengthening requests with the respective Implementing Agencies and where necessary with the Government concerned in order to reach mutually acceptable levels of funding.

Countries experiencing temporary economic difficulty

11. The Secretariat sent letters and follow-ups to Belarus, Bulgaria, Czech Republic, Hungary, Poland, Russian Federation, Slovak Republic and Ukraine requesting them to provide information on actions and decisions regarding their in-kind contribution to the Multilateral Fund.

Other UN Agencies

12. The Secretariat exchanged ideas with the UNEP Regional Office for Africa and the Regional Office for Latin America and the Caribbean on matters relating to speedy phase-out of ODS in both regions.

Preparation for the Tenth Meeting of the Executive Committee

13. The Secretariat has co-ordinated all the arrangements for the Tenth Meeting of the Executive Committee including translation of documentation, hiring of conference staff (interpreters, translators, etc.), and provision of other logistics. Letters of invitation and meeting documentation were sent to members of the Executive Committee, implementing agencies, regional development banks, and NGOs.